



# Administrative Office of the Courts

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## Operations Division

### Questions/Responses No. 1 to the Invitation for Bids (IFB) K21-0070-84F Hargrove District Court Video Surveillance System

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Is there any requirement for growth in the quantity of cameras (beyond the 48 existing and 7 new cameras requested) that shall be supported by the new NVR(s)?

Response: Yes, at least 10 ports should be available for growth on the main NVR.
2. Question: Section 2.3.3 states "The Contractor shall remove two (2) existing NVR's and install two (2) new NVR's in network rack. NVR's need to be capable of 30 days continuous recording on all cameras. NVR's must also be able to record on motion. The NVR's shall connect to the workstation located in the DGS Maintenance Supervisor's Office in order to view footage directly from the workstation." Can a single NVR be provided to replace the 2 existing NVR's if the capacity limits are equal or better than the two existing units?

Response: Yes, as long as the growth requirements are met.
3. Question: Section 2.3.4 states "The Contractor shall remove one (1) existing NVR and install a new 4 port NVR located in the Division Chiefs' office with 17" flat monitor and mouse to accommodate four existing cameras in the cashier's office." Are these 4 cameras included in the count of 48 existing cameras previously mentioned that are to be replaced or are they separate from the 48 existing cameras to be replaced?

Response: Yes, they are included in the 48 existing cameras.
4. Question: Do the 4 cameras mentioned in 2.3.4 need to be on a standalone system or can they be connected to the new NVR and assigned to a specific viewing station(s) in the Division Chief's office in lieu of adding a 4 channel NVR?

Response: The current NVR located in the Division Chief's office is standalone and

cannot be viewed from the headend NVR. The 4 port NVR needs to have the same functionality as the existing.

5. Question: Please confirm that for all existing cameras the existing cable run is to be utilized including the current terminations at both ends.  
Response: The existing horizontal cabling is to be reused only. All existing cameras are to be replaced.
6. Question: Please confirm that the existing network switch equipment is to remain in place and be re-utilized for the existing cameras.  
Response: The existing Cat6 horizontal cabling can be reused.
7. Question: Please confirm that the existing network switches currently can accommodate the addition of the 7 new cameras and 6 new workstations.  
Response: It's 7 new cameras and 1 new workstation that need accommodation. There are 6 existing workstations that are currently operating on this system. Each of these devices will require one port each.
8. Question: How many additional network ports are available for use on the existing network switches?  
Response: All devices will be replaced, including IDF rack equipment.
9. Question: Please clarify the bid form breakout. The bid form asks for "Labor" and then asks for "Installation" pricing for several categories. Should the "Labor" number include all of the installation numbers for Cameras, Workstation, Training, etc.?  
Response: Yes
10. Question: Please confirm that existing cameras, new cameras, existing and new workstations are all connected to a completely independent network utilizing network switch equipment independent of any other courthouse use.  
Response: The existing camera system is standalone and is only connected to the NVR equipment onsite and not connected to any outside network.
11. Question: Please provide make and model number of existing network switch equipment.  
Response: All existing equipment will be removed, only horizontal Cat6 cabling will be reused.
12. Question: For specification 2.3.5, there is a requirement to provide a joystick. The majority of PTZ controlled systems no longer require this type of antiquated device. Please confirm actual joystick not necessary to provide.  
Response: The joystick is required.
13. Question: Will a joystick controller be required at all workstations as the application has built-in software controls?  
Response: Please see response to #11.
14. Question: Please provide the quantity of PTZ cameras of the original 48 total and if they are all exterior?  
Response: Yes, there are 4.

15. Question: Are the Four cameras connected to the Division Chiefs NVR and currently existing in the Cashiers Office are included in the total of the 48 replacements cameras?

Response: Yes

16. Question: Please confirm if the rear pole mounted camera cable is category 6 cable and is reusable?

Response: Yes

17. Question: Should the contractor provide a separate line item for the cost of the Lift Rental?

Response: Yes

18. Question: Please confirm that the existing switches in the closets found during the site visit are working and reusable for this project? If not please provide a total for replacement.

Response: Yes, but the switches in the IDF rooms are not to be reused. The Contractor shall provide switches, if needed or run new cable.

19. Question: Does the project call for replacement of three PTZ units. Please provide specifications PTZ replacement camera must meet.

Response: Please see question #14. Please see Amendment #1.

Issued by: Joeshia Brawner  
Procurement Officer  
6/11/21