

# Administrative Office of the Courts NOTICE OF FUNDING AVAILABILITY (NOFA)

NOFA #: [N20-0004-25U](#)

NOFA Issued: *January 11, 2019*



## Office of Problem Solving Courts

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### PSC DISCRETIONARY GRANT

The Office of Problem-Solving Courts (OPSC) is a department in the Administrative Office of the Courts, Programs Division, responsible for assisting the problem-solving courts in development, maintenance, and advancement of a collaborative therapeutic system. OPSC has overseen the creation of problem-solving courts in 20 of the 24 jurisdictions in Maryland and works with public and private stakeholders to develop and establish best practices in problem-solving courts.

#### Grant Purpose

This grant is designed to enhance operational Problem-Solving Courts in Maryland. The Office of Problem-Solving Courts Problem-Solving Court Discretionary Grant is not meant to supplant, or replace any prior grant funds, or awards. Grant funding may only be used to support Judiciary staff assigned to problem-solving courts and enhance the Problem-Solving Courts and any other ancillary services that will be utilized by and for the betterment of the community members served by this court program.

#### Eligible Applicants

Circuit Courts that are currently approved or are in the process of developing a problem-solving court in Maryland are eligible to apply for grant funding.

#### Availability and Awards of Funds

The availability of funds is contingent upon the provision of funds in the Maryland Judiciary budget allocated by the Maryland General Assembly for Fiscal Year 2020. Applicants who are awarded funding will receive notice in May of 2019.

#### Match Requirements

None required

**Funding Cycle: July 1, 2019 – June 30, 2020**

**APPLICATION FORMS AVAILABLE**

## APPLICATION SUBMISSION INFORMATION

**Application Due:** Friday, Mar. 29, 2019 by email only

**Documents:** Scanned PDF submitted by email only

**Subject Line:** PSCDGFY20 – County Name and Court Type(s)

*(Please submit emails with the Subject Title as described above)*

Delivery Address: [OPSC.Grants@mdcourts.gov](mailto:OPSC.Grants@mdcourts.gov)

### Grant Submission Checklist

- Signed Grant Application
  - Cover Sheet
  - Program Narrative and Budget with Justification
  - Fact Sheet
- Proposed Budget with Justification Workbook

### Additional Terms & Requirements

- General Grant Conditions
- FY 2020 Special Conditions for Problem-Solving Courts (PSC) Discretionary Grant

## Successful Applicant Tools & Tips

- Before submitting your application, read the NOFA, General Conditions, Special Conditions and application instructions in their entirety.
- If needed, seek guidance from OPSC staff prior to the application deadline.
- Whenever possible, provide timely data in your responses that demonstrate the effectiveness of your program.
- Provide a justification for every budgeted line item.
- Review your application packet before submission.

### TECHNICAL ASSISTANCE

OPSC Pre-Grant Technical Assistance Meeting

**Jan. 10, 2019 @ 10 am**

**Judiciary College Education and Conference Center**

**2011-D Commerce Park Drive**

**Annapolis, Maryland 21401**

*(An e-mail was sent to all PSC Coordinators and Court Administrators on Nov 26<sup>th</sup> regarding this TA)*

Questions: [OPSC.Grants@mdcourts.gov](mailto:OPSC.Grants@mdcourts.gov)

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