

# Administrative Office of the Courts NOTICE OF FUNDING AVAILABILITY (NOFA)

NOFA #: [N17000425U](#)

NOFA Issued: *December 17, 2015; Updated January 12, 2016*



## Office of Problem-Solving Courts

~

### PSC DISCRETIONARY GRANT

The Office of Problem Solving Courts is a department in the Administrative Office of the Courts, Programs Division, responsible for assisting the problem-solving courts in development, maintenance, and advancement of a collaborative therapeutic system. OPSC has overseen the creation of problem-solving programs in 21 of the 24 jurisdictions in Maryland and works with public and private stakeholders to develop and establish best practices in problem-solving courts.

#### Grant Purpose

This grant is designed to enhance operational Problem-Solving Courts in Maryland. The Office of Problem-Solving Courts Problem-Solving Court Discretionary Grant is not meant to supplant, or replace any prior grant funds, or awards. Grant funding may only be used to support Judiciary staff assigned to problem-solving courts and enhance the Problem-Solving Courts and any other ancillary services that will be utilized by and for the betterment of the community members served by this court program.

#### Eligible Applicants

District and Circuit Courts with approved problem-solving courts in Maryland are eligible to apply for grant funding. District and Circuit Courts planning to implement a problem-solving court may apply for grant funding.

#### Availability and Awards of Funds

The availability of funds is contingent upon the provision of funds in the Maryland Judiciary budget allocated by the Maryland General Assembly for Fiscal Year 2017. Applicants who are awarded funding will receive notice in early June of 2016.

**Funding Cycle:** July 1, 2016 – June 30, 2017

**Application Release Date:** Tuesday, Jan. 12, 2016  
**Application Due:** Thurs., Mar. 31, 2016 by email only  
**Documents:** Scanned PDF submitted by email only  
**Subject Line:** PSCDGFY17 – County Name and Court Type (NEW ITEM)

*(Please submit emails with the Subject Title as described above)*

Delivery Address: [OPSC.Grants@mdcourts.gov](mailto:OPSC.Grants@mdcourts.gov)

#### Grant Submission Checklist

- Signed Grant Application
- Narrative and Budget Justification
- Fact Sheet (NEW ITEM)**

#### Successful Applicant Tools & Tips

- Before submitting your application, read the NOFA, General Conditions, Special Conditions and application instructions in their entirety.
- If needed, seek guidance with department staff prior to the application deadline.
- Whenever possible, provide timely data in your responses that demonstrates the effectiveness of your program.
- Provide a justification for every budgeted line item.
- Review your application packet before submission.

#### TECHNICAL ASSISTANCE

OPSC Pre-Grant Technical Assistance Meeting  
**Jan. 12, 2016 @ 10 am**  
Judiciary Education and Conference Center (JECC)  
2011-D Commerce Park Drive  
Annapolis, Maryland 21401

Questions: [OPSC.Grants@mdcourts.gov](mailto:OPSC.Grants@mdcourts.gov)  
Brenda Stansbury  
410-260-3615

**APPLICATION FORMS AVAILABLE**

## APPLICATION SUBMISSION INFORMATION