

Pre-Retirement Planning and Benefits



- Director of Human Resources
 - Lee Robinson
- Deputy Director of Human Resources
 - Jennifer Boswell
- Manager of Employment Services
 - Karen Fary

Employment Services Team

- Responsible for new employee onboarding
- Facilitates annual open enrollment of benefits
- Assists with completing health benefit and retirement paperwork
- Facilitates Judges Pre-Retirement Seminar



Retirement Process

- Steps to retirement for Judges

Twelve months prior to retirement:

- Attend a Pre-Retirement Seminar
- Request an estimate of benefits with Social Security



Retirement Process

Six months prior to retirement:

- Schedule an appointment with State Retirement to discuss retirement options
- Contact Human Resources to confirm benefit eligibility as a retiree



Retirement Process

Three months prior to retirement:

- Request and submit retirement paperwork to Human Resources
- Submit a formal letter of retirement to Governor and copy
 - Chief Judge, Court of Appeals
 - Chief Judge, District Court (District Court Judges only)
 - State Court Administrator
 - Human Resources
- Send application for certification for recall as a Senior Judge to Chief Judge
- Send a written request for Senior Judge designation to the Chief Judge Court of Appeals, and the Clerk Court of Appeals
- Contact Social Security to file for benefits if you or your spouse is 65 or older



Pre-Retirement Seminar

Speakers:

- State Retirement Agency – Laura Gorrell
- Employee Benefits – Cheryl Hill
- Social Security – Jack Freel
- Maryland Supplemental Retirement – Angela Anderson
- Designation as a Senior Judge – Marti Robinson



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