

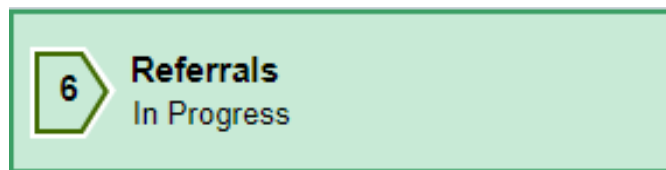
Referral Bonus Procedures

How Candidates Can Refer an Employee

Effective 1/10/2024, The Maryland Judiciary will offer a referral bonus if an applicant that you referred is hired. Human Resources will monitor referrals and notify you after your referred applicant begins employment with the Maryland Judiciary.

Instructions on how applicants can add your name as a referral source:

1. When a candidate is filling out their application, they will reach the **Referrals** section on Step 6.



2. On the drop down for the first question, the candidates must select **Employee**. Once this is selected, it will auto populate additional fields that must be filled out. Candidates would then complete the remainder of the application and submit.

How did you learn of the job?	<input type="text" value="Employee"/>
Specific Referral Source	<input type="text"/>
*Name of Referring Employee	<input type="text"/>
Email Address	<input type="text"/>
Member of Your Family	<input type="text" value="No"/>

For questions contact Talent Acquisition at 410-260-6551

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