



# ERP Project

## *Introduction to PeopleSoft*

### *Commitment Control*



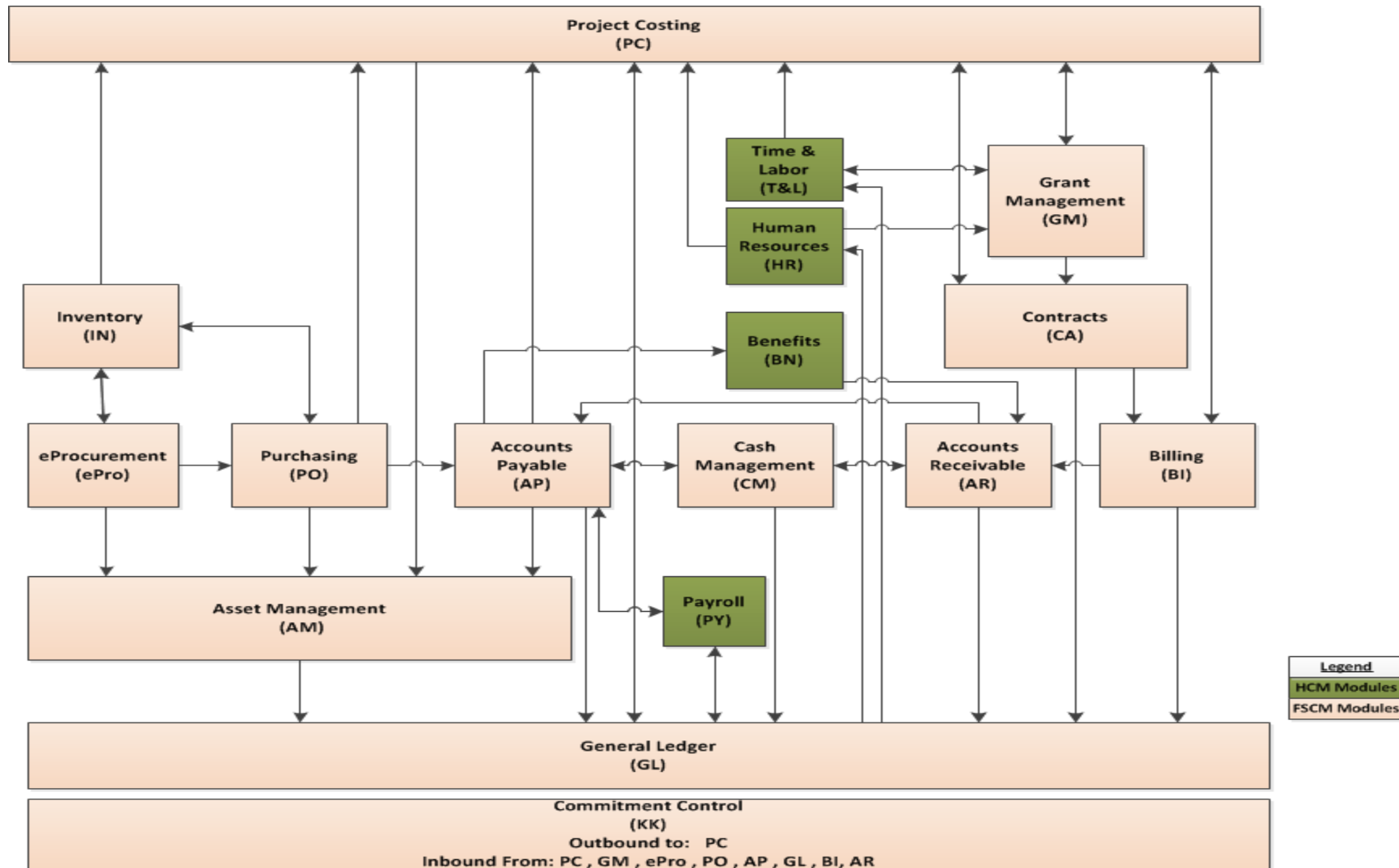
- **Introduction**
- **Session Objectives**
- **PeopleSoft Overview**
- **Key Features**
- **Business Processes**
- **A Look at PeopleSoft 9.1**
- **Next Steps**
- **Questions**

- **Module Lead: Ian Wayne Wright**
- **Background:**
  - **Worked with PeopleSoft systems since 1996**
  - **Numerous Full Life implementations**
  - **Private Sector clients: Citigroup, Capital One, and Transocean**
  - **Public Sector clients: WMATA, Lexington-Fayette Urban County Government**
  - **Specialty is Budgeting and GL.**

- **Presenters:**
- **Lisa Gutierrez**
  - **Background:**
    - **Project Functional/Technical Liaison**
    - **12 years of Public Sector Financials**
    - **10 years of PeopleSoft Financials**
- **Christina Caporale**
  - **Background:**
    - **Project Director**
    - **13 years of Public Sector Financials**
    - **13 years of PeopleSoft Financials**

- Introduce you to PeopleSoft 9.1 Commitment Control
- How we achieve that:
  - Review Key PeopleSoft Features
  - Review Process Flows
  - Look at the Application

# PeopleSoft Overview



# PeopleSoft Overview

## Record to Report (RTR)

### **General Ledger (GL)**

- Subsystem Journals
- Monetary Journals

### **Commitment Control (KK)**

- Pre-Encumbrance (Commitments)
- Encumbrance (Obligations)
- Expenses
- Recognized Revenue
- Budgetary Journals

## Procure to Pay (PTP)

### **eProcurement (ePro)**

- Self Service Requisitions
- Self Service Receipts

### **Purchasing (PO)**

- Requisitions
- Purchase Orders
- Receipts
- Items
- Change Orders
- PCards

### **Accounts Payable (AP)**

- Vendors
- Vouchers/Invoices
- Payments

## Supply Chain Management (SCM)

### **Inventory (IN)**

- Putaway
- Order Fulfillment
- Inventory Counts

## Asset Lifecycle Management (ALM)

### **Asset Management (AM)**

- Assets
- Depreciation
- Retirement

## Enterprise Service Automation (ESA)

### **Grants Management (GM)**

- Pre-Award (Proposal, Proposal Project, Budget Activity)
- Post-Award (Contract/Award, Project/Grant Activity)

### **Contracts (CA)**

- Contracts
- Billing Plans
- Prepaids/Advances
- Revenue Plans

### **Project Costing (PC)**

- Projects
- Assets

## Order to Cash (OTC)

### **Billing (BI)**

- Billing Data
- Invoicing

### **Accounts Receivable (AR)**

- Customers
- Receivables
- Collections
- Payments
- Aging

### **Cash Management (CM)**

- Banking Relationships
- Treasury Accounting
- Reconciliation

## Human Capital Management (HCM)

### **Time and Labor (T&L)**

- Time Entered
- Costs
- Team Members
- Status of Grants
- Chart of Accounts

### **Payroll (PY)**

- Garnishment Invoices
- Tax Invoices
- Vendors
- Chart of Accounts
- Benefits Invoices

### **Human Resources (HR)**

- Personal Information

### **Benefits (BN)**

- Vendors
- Accounts Receivables

# What is Commitment Control?

- PeopleSoft Commitment Control enables you to control transactions against authorized budgets.
- It is used to create, track, adjust, and monitor expenses against control budgets. It is also used to track recognized revenue against revenue estimate budgets.



- Budget Checking of PeopleSoft and Third-Party Transactions
- Budget Warning and Error Notifications
- Budget Override
- Budget Inquiry
- Real-time Budget Reporting (On-Demand)
- Budget Security
- Budget Closing

- Each Control Budget definition consists of a group of Commitment Control specific ledgers.
- An expenditure Ledger Group will typically consist of the following ledgers:
  - *Budget Ledger*
  - *Pre-Encumbrance Ledger*
  - *Encumbrance Ledger*
  - *Expenditure Ledger*

- A Revenue Ledger Group will typically consist of the following ledgers:
  - *Revenue Estimate Ledger*
  - *Recognized Revenue Ledger*
  - *Collected Revenue Ledger*

# Budgets Definition Page

ORACLE

Favorites Main Menu > Commitment Control > Define Control Budgets > Budget Definitions

Control Budget Options

Ruleset Chartfield

Keys and Translations

Expiration Chartfield

Budget Period Status

Control ChartField

Offsets



SetID: SHARE

Ledger Group:

CC\_ORG

Effective Date

Find | View All First 1 of 1 Last

\*Effective Date:

01/01/1900



\*Status:

Active



\*Description:

Organization - Control Budgets

Definition Status:

Valid



Budget Type:

Expense

Associated Expenditure Budget:

Tolerance Percent:

Parent Control Budget:



Ruleset and Control ChartField

\*Ruleset CF:

Department



Tree Name:

CONTROL\_BD\_DEPT



Level Name:

DEPT\_GROUP



\*Control CF:

Department



Expiration CF:



Default Ruleset:

DEFAULT

Commitment Control Options

\*Control Option:

Control



\*Budget Status:

Open

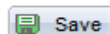


☒ Entries Must Balance

☐ Enable Statistical Budgeting

☐ Child Budgets Exceed Option

☐ Enable Funding Source



Save



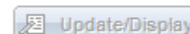
Return to Search



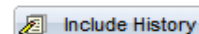
Notify



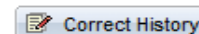
Add



Update/Display



Include History



Correct History

[Control Budget Options](#) | [Ruleset Chartfield](#) | [Keys and Translations](#) | [Expiration Chartfield](#) | [Budget Period Status](#) | [Control ChartField](#) | [Offsets](#) | [Excluded Account Types](#)

# Key Feature – Budget Journals

- Budget Journals are used to increase or decrease the budget for a chart string
- Used for Revenue or Expense budgets
- Journals are based on the Budget Definition rules

# Budget Journals

ORACLE

Home | Worklist | MultiChannel Console | Add to Favorites | Sign out

Favorites | Main Menu > Commitment Control

Commitment Control


 **Budget Journals** [Edit "Budget Journals" Folder](#)

Access Commitment Control budget journals.

 <a href="#">Enter Budget Journals</a> Create and update budget journals.	 <a href="#">Enter Budget Transfer</a> Enter information related to transferring budgets.	 <a href="#">Mass Delete Budget Journals</a> Request process to delete unposted budget journals.
 <a href="#">Import Budget Journals</a> Request the import of budget journals from a flat file.	 <a href="#">Manage Control Budget Journal</a> Manage Control Budget Journal Approvals	


# Budget Journals

ORACLE®


[Favorites](#) [Main Menu](#) > [Commitment Control](#) > [Budget Journals](#) > [Enter Budget Journals](#) 

## Enter Budget Journals

[Find an Existing Value](#) [Add a New Value](#)

Business Unit:  

Journal ID:

Journal Date:  

[Add](#)

[Find an Existing Value](#) | [Add a New Value](#)

# Budget Journals

ORACLE®

Favorites Main Menu > Commitment Control > Budget Journals > Enter Budget Journals

Budget Header Budget Lines Budget Errors

Unit: US005 Journal ID: NEXT Date: 03/28/2012

\*Ledger Group: CC\_ORG Fiscal Year: 2012 Period: 3

Control ChartField: Department \*Currency: USD

Budget Header Status: None Rate Type: CRRNT

\*Budget Entry Type: Original Exchange Rate: 1.00000000

Cur Effdt: 03/28/2012

Budget Type: Expense

Attachments (0)

Parent Budget Options

☐ Generate Parent Budget(s)

☐ Use Default Entry Event

Parent Budget Entry Type:

Long Description:

Alternate Description

Save Notify Refresh Add Update/Display

Budget Header | Budget Lines | Budget Errors



# Budget Journals

ORACLE

Favorites | Main Menu > Commitment Control > Budget Journals > Enter Budget Journals

Budget Header | Budget Lines | Budget Errors

Unit: US005      Journal ID: 0000000182      Date: 03/28/2012

Ledger Group: CC\_ORG      Fiscal Year: 2012      Period: 3

Control ChartField: Department      Currency: USD

Budget Header Status: Posted      Rate Type: CRRNT

Budget Entry Type: Original      Exchange Rate: 1.00000000

Parent Budget Options

☐ Generate Parent Budget(s)

☐ Use Default Entry Event

Parent Budget Entry Type:

Cur Effdt: 03/28/2012

Budget Type: Expense

[Attachments \(0\)](#)

Long Description:

Increase Budget

Alternate Description

Save    Return to Search    Notify    Refresh    Add    Update/Display

Budget Header | [Budget Lines](#) | [Budget Errors](#)

# Budget Journals

ORACLE

Favorites Main Menu > Commitment Control > Budget Journals > Enter Budget Journals

Budget Header Budget Lines Budget Errors

Unit: US005 Journal ID: 0000000182 Date: 03/28/2012 Budget Header Status: Posted

\*Process: Copy Journal

Process

Lines Personalize Find View All First 1 of 1 Last

Chartfields and Amounts Base Currency Details

Line	Ledger	Budget Period	SpeedType	Account	Dept	Set Options	Entry Event	Currency	Amount
1	CC_ORG_BUD	2019		682000	14000	Set Options		USD	500,000.00

From Line:

To:

Generate Budget Period Lines

Totals

Total Lines: 1 Total Debits: 0.00 Total Credits: 500,000.00

Save

Return to Search

Notify

Refresh

Add

Update/Display

Budget Header | Budget Lines | Budget Errors

- Provides an online view of one or multiple budgets based on Business Unit & ledger group.
- Summarized view with the ability to drill down to detail budget and source transaction lines.
- View ledger total amounts and available budget.
- View available balances for expense ledgers.
- Save inquiry criteria for reuse.

# Budgets Overview Page

## Budget Inquiry Criteria Budget Overview

Inquiry: KK\_TEST

Description: KK BUDGET OVERVIEW



Amount Criteria

Search

Clear

Reset

### Budget Type

\*Business Unit: US005

Ledger Group/Set: Ledger Group

Ledger Group: CC\_ORG

☐ View Stat Code Budgets

Com Cntrl Organization Budgets

☐ Display Chart

### TimeSpan

\*Type of Calendar: Detail Budget Period

### Budget Criteria

Customize | Find | View All | First 1 of 1 Last

Select	Ledger Group	Calendar ID	From Budget Period	To Budget Period	Include Adjustment Period(s)	Include Closing Adjustments
<input checked="" type="checkbox"/>	CC_ORG	Y1	2012	2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### ChartField Criteria

ChartField	ChartField From Value	ChartField To	Info	ChartField Value Set	Update/Add
Account	682000	682000			<a href="#">Update/Add</a>
Dept	14000	14000			<a href="#">Update/Add</a>

### Budget Status

- ☒ Open
- ☒ Closed
- ☒ Hold

# Budgets Overview - Continued

ORACLE

Favorites Main Menu > Commitment Control > Review Budget Activities > Budgets Overview

## Inquiry Results

Business Unit: US005  
Ledger Group: CC\_ORG Organization - Control Budgets  
Type of Calendar: Detail Budget Period  
Amounts in Base Currency: USD  
Revenue Associated: ☐

[Return to Criteria](#)

Max Rows:

100

[Display Options](#)

Search

### Ledger Totals (1 Rows)

#### Net Transfers:

Budget:	1,000,000.00	0.00
Expense:	250.15	
Encumbrance:	0.00	
Pre-Encumbrance:	37,459.20	
Budget Balance:	962,290.65	
Associate Revenue:	0.00	
Available Budget:	962,290.65	

### Budget Overview Results

Personalize | Find | View All | First 1 of 1 Last

		Ledger Group	Account	Dept	Budget Period	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget*	Percent Available
1		CC_ORG	682000	14000	2012	<a href="#">1,000,000.000</a>	<a href="#">250.150</a>	<a href="#">0.000</a>	<a href="#">37,459.200</a>	962,290.650	96.23

[Return to Criteria](#)

\*Notes

# Budgets Overview - Continued

ORACLE

Favorites Main Menu > Commitment Control > Review Budget Activities > Budgets Overview

## Budget Details

Display Chart



### Ledger Amounts

Budget:	1,000,000.00 USD		
Expense:	250.15 USD		
Encumbrance:	0.00 USD		
Pre-Encumbrance:	37,459.20 USD		

Max Rows:

100

[Attributes](#)

Parent / Children

Associated Budgets

Associate Revenue: 0.00 USD

### Available Budget

Without Tolerance:	962,290.65	USD	Percent:	(96.23%)	<a href="#">Forecasts</a>
With Tolerance:	962,290.65	USD	Percent:	(96.23%)	

### Budget Exceptions

Exception Errors: 0      Exception Warnings: 0

- This advanced feature of KK can be configured to provide an early warning notification when a certain percentage of a budget has been spent.
- It a useful feature that allows the Budget Division to monitor particular budgets.


# Key Feature – Budget Security

ORACLE











Home | Worklist | MultiChannel Console | Add to Favorites | Sign out

Favorites | Main Menu > | Commitment Control > | Define Budget Security

Define Budget Security

 **Define Budget Security** [Edit "Define Budget Security" Folder](#)

Activate and configure security events for budget entry, inquiry, and override.

 <b>Events</b> Activate or Commitment Control security events or make them inactive.	 <b>Field Setup</b> Specify the ChartFields to use for Commitment Control security rules.	 <b>Rule Definitions</b> Define the access rules for Commitment Control events and budget data.
 <b>Assign Rule to User ID</b> Assign security rules by user ID.	 <b>Assign Rule to Permission List</b> Assign security rules by permission list.	 <b>Assign Rule to Dynamic Group</b> Assign dynamic rules to dynamic groups for personalized security views.
 <b>Request Build</b> Build the security tables for activated security events based on defined rules.	 <b>Security Report</b> Generate a report to print security configurations.	 <b>Notification Preference</b> Define Commitment Control budget exception notice and alert event parameters.
 <b>Create Alert Notifications</b> Create Commitment Control alert notifications based on notification preferences.		




# Key Feature - Budget Reports

ORACLE














Home | Worklist | MultiCh

Favorites | Main Menu > Commitment Control > Budget Reports

Budget Reports

 **Budget Reports**

Run budget reports.

 <b><a href="#">Activity Log</a></b> Create reports listing summary and detail Commitment Control budget activity.	 <b><a href="#">Associated Budgets Report</a></b> Print a report listing associated budgets.	 <b><a href="#">Budgets/Actuals Reconciliation</a></b> Print the Budgets/Actuals Reconciliation report.
 <b><a href="#">Budget Attributes Report</a></b> Print a report listing budget attributes.	 <b><a href="#">Budget Checking Status</a></b> Creates report listing budget checking status such as Errors Exist, Only Warnings Exist, or No Errors or Warnings, for transactions that have been processed against a budget	 <b><a href="#">Budgetary Control Tree Audit</a></b> Validate budget translation trees.
 <b><a href="#">Budget Control Report</a></b> Print a report listing budget definition control options.	 <b><a href="#">Budget Key Translations Report</a></b> Print a report listing budget key and translation definitions.	 <b><a href="#">Budget Periods Report</a></b> Create the Valid Budget Periods report.
 <b><a href="#">Budget Status</a></b> Create a report listing budget, committed, and remaining balance amounts.	 <b><a href="#">Budget Transaction Detail</a></b> Create a report listing budget transaction detail.	 <b><a href="#">Ledger Details</a></b> Print the Ledger Details report.
 <b><a href="#">Project Expiration</a></b> Print the Project Expiration report.		


# Key Feature - Budget Reports

ORACLE














Home | Worklist | MultiCh

Favorites | Main Menu > Commitment Control > Budget Reports

Budget Reports

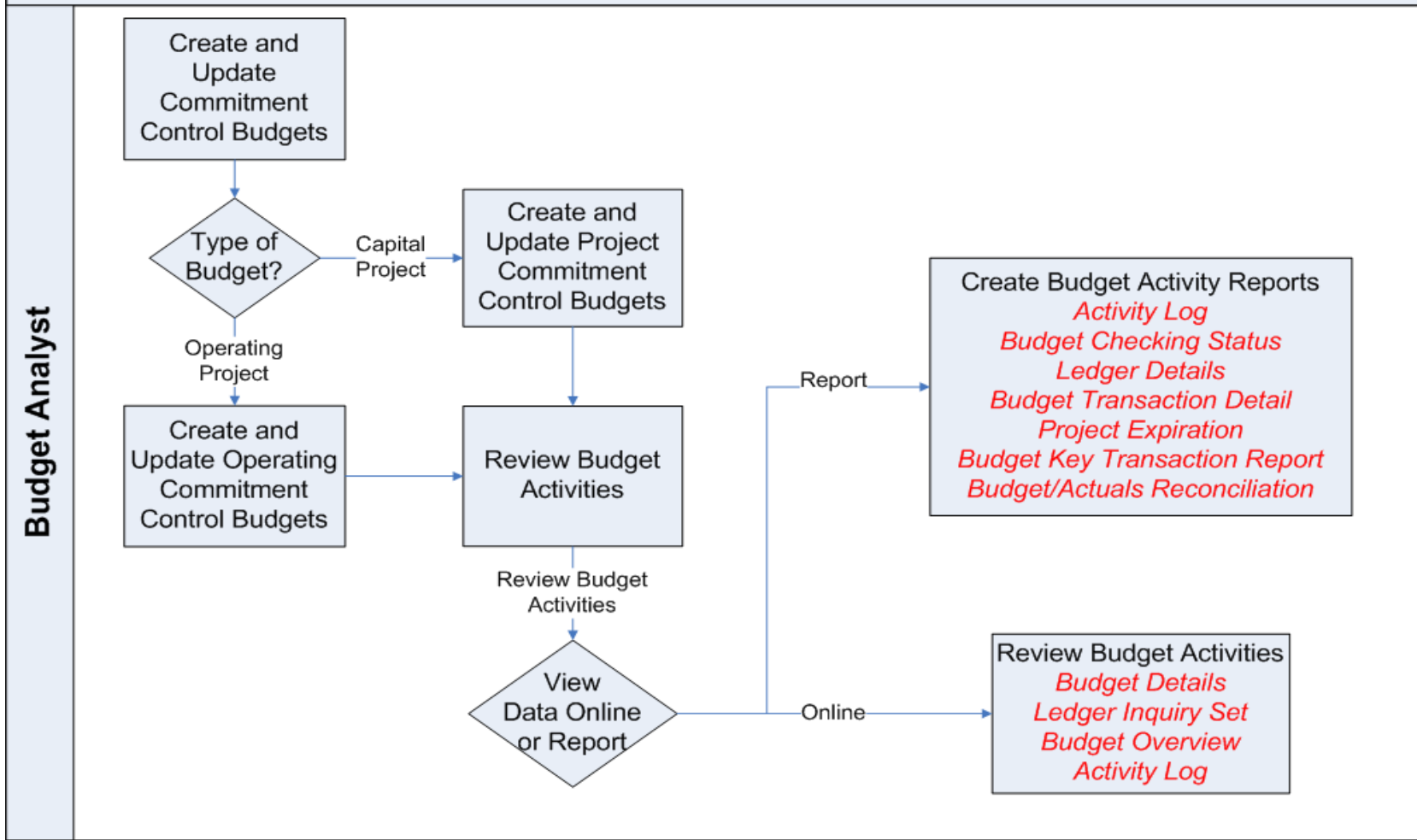
 **Budget Reports**

Run budget reports.

 <b><a href="#">Activity Log</a></b> Create reports listing summary and detail Commitment Control budget activity.	 <b><a href="#">Associated Budgets Report</a></b> Print a report listing associated budgets.	 <b><a href="#">Budgets/Actuals Reconciliation</a></b> Print the Budgets/Actuals Reconciliation report.
 <b><a href="#">Budget Attributes Report</a></b> Print a report listing budget attributes.	 <b><a href="#">Budget Checking Status</a></b> Creates report listing budget checking status such as Errors Exist, Only Warnings Exist, or No Errors or Warnings, for transactions that have been processed against a budget	 <b><a href="#">Budgetary Control Tree Audit</a></b> Validate budget translation trees.
 <b><a href="#">Budget Control Report</a></b> Print a report listing budget definition control options.	 <b><a href="#">Budget Key Translations Report</a></b> Print a report listing budget key and translation definitions.	 <b><a href="#">Budget Periods Report</a></b> Create the Valid Budget Periods report.
 <b><a href="#">Budget Status</a></b> Create a report listing budget, committed, and remaining balance amounts.	 <b><a href="#">Budget Transaction Detail</a></b> Create a report listing budget transaction detail.	 <b><a href="#">Ledger Details</a></b> Print the Ledger Details report.
 <b><a href="#">Project Expiration</a></b> Print the Project Expiration report.		

# Business Processes – Create & Update Commitment Control Budgets

## Create and Update Commitment Control Budgets



# A Look at PeopleSoft 9.1

- Let's look at PeopleSoft 9.1

# A Look at PeopleSoft 9.1

ORACLE

Favorites Main Menu > Purchasing > Purchase Orders > Add/Update POs

## Maintain Purchase Order

### Purchase Order

Business Unit: US005  
PO ID: 000000009

PO Status: Approved  
Budget Status: Not Chk'd



Copy From:

☐ Hold From Further Processing

#### Header

\*PO Date: 03/21/2012  [Vendor Search](#)  
\*Vendor: OFFDEP-001  [Vendor Details](#)  
\*Vendor ID: USA0000040  [Office Depot Inc](#)  
\*Buyer: VP1  [Kenneth Schumacher](#)

PO Reference:

[Header Details](#) [Activity Summary](#)  
[PO Defaults](#)  
[Requisitions](#) [Add Comments](#)  
[PO Activities](#) [Add ShipTo Comments](#)

Receipt Status: Not Recvd

\*Dispatch Method: Print

#### Amount Summary

Merchandise: 2,200.00  
Freight/Tax/Misc.: 0.00   
Total Amount: 2,200.00 USD

#### Add Items From

[Purchasing Kit](#) [Catalog](#) [Item Search](#)

Lines											Personalize   Find   View All     First 1 of 1 Last
Details Ship To/Due Date Statuses Item Information Attributes RFQ Contract Receiving											
Line	Item	Description	PO Qty	*UOM	Category	Price	Merchandise Amount	Status			
1	DSS_LAPTOP_MAC <input type="button" value="Q"/>	Apple Macbook Pro	1.0000	EA <input type="button" value="Q"/>	LAPTOPS	2200.00000	2,200.00	Approved			

[View Printable Version](#)

\*Go to:

# PeopleSoft 9.1 Demo - Continued

**ORACLE**Home | Wo

Favorites | Main Menu > Commitment Control > Review Budget Activities > Budgets Overview

**Budget Inquiry Criteria**  
**Budget Overview**

Inquiry: KK\_TEST      Description: KK BUDGET OVERVIEW

Amount Criteria      Search      Clear      Reset

**Budget Type**

\*Business Unit: US005      Ledger Group/Set: Ledger Group      Ledger Group: CC\_ORG  
☐ View Stat Code Budgets      Com Cntrl Organization Budgets  
☐ Display Chart

**TimeSpan**

\*Type of Calendar: Detail Budget Period

**Budget Criteria**      Customize | Find | View All | First 1 of 1 Last

Select	Ledger Group	Calendar ID	From Budget Period	To Budget Period	Include Adjustment Period(s)	Include Closing Adjustments
<input checked="" type="checkbox"/>	CC_ORG	Y1	2012	2012	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**ChartField Criteria**


ChartField	ChartField From Value	ChartField To	Info	ChartField Value Set	Update/Add
Account	682000	682000			Update/Add
Dept	14000	14000			Update/Add

**Budget Status**

<input checked="" type="checkbox"/>	Open
<input checked="" type="checkbox"/>	Closed
<input checked="" type="checkbox"/>	Hold

# PeopleSoft 9.1 Demo - Continued

ORACLE

[Favorites](#) | [Main Menu](#) > [Commitment Control](#) > [Review Budget Activities](#) > [Budgets Overview](#) 

## Inquiry Results

Business Unit: US005  
Ledger Group: CC\_ORG Organization - Control Budgets  
Type of Calendar: Detail Budget Period  
Amounts in Base Currency: USD  
Revenue Associated: ☐

[Return to Criteria](#)

Max Rows:

100

[Display Options](#)

[Search](#)



### Ledger Totals (1 Rows)

#### Net Transfers:

Budget:	1,000,000.00	0.00
Expense:	250.15	
Encumbrance:	0.00	
Pre-Encumbrance:	37,459.20	
Budget Balance:	962,290.65	
Associate Revenue:	0.00	
Available Budget:	962,290.65	

### Budget Overview Results

[Personalize](#) | [Find](#) | [View All](#)   First  1 of 1  Last

		Ledger Group	Account	Dept	Budget Period	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget*	Percent Available
1	 	CC_ORG	682000	14000	2012	<a href="#">1,000,000.000</a>	<a href="#">250.150</a>	<a href="#">0.000</a>	<a href="#">37,459.200</a>	962,290.650	96.23

[Return to Criteria](#)

\*Notes

# PeopleSoft 9.1 Demo - Continued

Oracle  
Home | Worklist | MultiChannel Cons  
Main Menu > Purchasing > Requisitions > Add/Update Requisitions  
New Win

## Maintain Requisitions

### Requisition

Business Unit: US005 Status: Open  
Requisition ID: NEXT Budget Status: Not Chk'd  
Requisition Name: Copy From Hold From Further Processing

#### Header

\*Requester: Requester Info  
\*Requisition Date: 01/25/2012  
Origin: ONL Online Entry  
\*Currency Code: USD Dollar  
Accounting Date: 01/25/2012

Requisition Defaults  
Add Comments  
Requisition Activities  
Add Request Document

#### Amount Summary

Total Amount: 0.00 USD

#### Add Items From

Purchasing Kit Catalog  
Item Search Requester Items

Line											Customize   Find   View All   First 1 of 1 Last
Details   Ship To/Due Date   Status   Vendor Information   Item Information   Attributes   Contract   Sourcing Controls											
Line	Item	Description	Quantity	*UOM	Category	Price	Merchandise Amount	Status			
1			0.0000			0	0.00	Open			

Printable Version

\*Go to: ...More...



# PeopleSoft 9.1 Demo - Continued

My Yahoo! Tennis Reservations Google Apple Yahoo! Google Maps YouTube Wikipedia News (281) Popular



ORACLE



Home | Worklist

Favorites Main Menu > Purchasing > Requisitions > Add/Update Requisitions

## Maintain Requisitions


### Requisition


**Business Unit:** US005 **Status:** Open  


**Requisition ID:** 0000000010 **Budget Status:** Not Chk'd  


**Requisition Name:** KK Budget Demo ☐ **Hold From Further Processing**


**Header**

**\*Requester:** ABROWN  Aaron Brown [Requisition Defaults](#)  
[Add Comments](#)  
[Requisition Activities](#)  
[Add Request Document](#)

**\*Requisition Date:** 01/25/2012  [Requester Info](#)

**Origin:** ONL  Online Entry

**\*Currency Code:** USD  Dollar



**Accounting Date:** 01/25/2012 


**Amount Summary**









**Total Amount:** 10,000.00 USD

**Add Items From**

[Purchasing Kit](#) [Catalog](#)  
[Item Search](#) [Requester Items](#)

**Line** [Customize](#) [Find](#) [View All](#)  

**Details** **Ship To/Due Date** **Status** **Vendor Information** **Item Information** **Attributes** **Contract** **Sourcing Controls** 

Line	Item	Description	Quantity	*UOM	Category	Price	Merchandise Amount	Status
1 		KK Budget Test 	 200.0000	EA 	ACCESS 	50.00000	10,000.00	Open  

# PeopleSoft 9.1 Demo - Continued

ORACLE®

Home | Worklist

Favorites | Main Menu > Purchasing > Requisitions > Add/Update Requisitions

## Maintain Requisitions

### Requisition

Business Unit: US005  
Requisition ID: 0000000010  
Requisition Name: KK Budget Demo

Status: Approved  
Budget Status: Not Chk'd  
☐ Hold From Further Processing

#### Header

\*Requester: ABROWN Aaron Brown  
\*Requisition Date: 01/25/2012  
Origin: ONL Online Entry  
\*Currency Code: USD Dollar  
Accounting Date: 01/25/2012

[Requisition Defaults](#)  
[Add Comments](#)  
[Requisition Activities](#)  
[Add Request Document](#)

#### Amount Summary

Total Amount: 10,000.00 USD

#### Add Items From

[Purchasing Kit](#)  
[Item Search](#)  
[Catalog](#)  
[Requester Items](#)

Line										Customize   Find   View All
Details   Ship To/Due Date   Status   Vendor Information   Item Information   Attributes   Contract   Sourcing Controls										
Line	Item	Description	Quantity	*UOM	Category	Price	Merchandise Amount	Status		
1		KK Budget Test	200.0000	EA	ACCESS	50.00000	10,000.00	Approved		

[View Printable Version](#)

\*Go to: ...More...

# PeopleSoft 9.1 Demo - Continued

## Maintain Requisitions

### Requisition

Business Unit: US005

Requisition ID: 0000000010

Requisition Name: KK Budget Demo

Status: Approved

Budget Status: Valid

☐ Hold From Further Processing

#### Header

\*Requester: ABROWN Aaron Brown

\*Requisition Date: 01/25/2012 Requirer Info

Origin: ONL Online Entry

\*Currency Code: USD Dollar

Accounting Date: 01/25/2012

[Requisition Defaults](#)

[Add Comments](#)

[Requisition Activities](#)

[Document Status](#)

[Add Request Document](#)

#### Amount Summary

Total Amount: 10,000.00 USD

Pre-Encumbrance Balance: 10000.00 USD

#### Add Items From

[Purchasing Kit](#)

[Item Search](#)

[Catalog](#)

[Requester Items](#)

#### Select Lines To Display

Line:  To:  Retrieve

#### Line

Details	Ship To/Due Date	Status	Vendor Information	Item Information	Attributes	Contract	Sourcing Controls	
Line	Item	Description	Quantity	*UOM	Category	Price	Merchandise Amount	Status
1		KK Budget Test	200.0000	EA	ACCES	50.00000	10,000.00	Approved

# PeopleSoft 9.1 Demo - Continued

## Maintain Requisitions

### Requisition

Business Unit: US005

Requisition ID: 0000000010

Requisition Name: KK Budget Demo

Status: Approved

Budget Status: Valid

☐ Hold From Further Processing

#### Header

\*Requester: ABROWN Aaron Brown

\*Requisition Date: 01/25/2012 Requirer Info

Origin: ONL Online Entry

\*Currency Code: USD Dollar

Accounting Date: 01/25/2012

[Requisition Defaults](#)

[Add Comments](#)

[Requisition Activities](#)

[Document Status](#)

[Add Request Document](#)

#### Amount Summary

Total Amount: 10,000.00 USD

Pre-Encumbrance Balance: 10000.00 USD

#### Add Items From

[Purchasing Kit](#)

[Item Search](#)

[Catalog](#)

[Requester Items](#)

#### Select Lines To Display

Line:  To:  Retrieve

#### Line

Details	Ship To/Due Date	Status	Vendor Information	Item Information	Attributes	Contract	Sourcing Controls	
Line	Item	Description	Quantity	*UOM	Category	Price	Merchandise Amount	Status
1		KK Budget Test	200.0000	EA	ACCES	50.00000	10,000.00	Approved



# PeopleSoft 9.1 Demo - Continued

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Home | Worklist | MultiCh

Favorites | Main Menu > Commitment Control > Review Budget Activities > Budgets Overview

## Inquiry Results

Business Unit: US005  
Ledger Group: CC\_ORG Organization - Control Budgets  
Type of Calendar: Detail Budget Period  
Amounts in Base Currency: USD  
Revenue Associated: ☐

[Return to Criteria](#)

Max Rows:

100

[Display Options](#)

Search

### Ledger Totals (1 Rows)

		Net Transfers:	0.00
Budget:	1,000,000.00		
Expense:	0.00		
Encumbrance:	0.00		
Pre-Encumbrance:	15,000.00		
Budget Balance:	985,000.00		
Associate Revenue:	0.00		
Available Budget:	985,000.00		

### Budget Overview Results

[Customize](#) | [Find](#) | [View All](#) | | [First](#) | [1 of 1](#) | [Last](#)

		Ledger Group	Account	Dept	Budget Period	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget*	Percent Available
1		CC_ORG	682000	14000	2012	1,000,000.000	0.000	0.000	15,000.000	985,000.000	98.50

# PeopleSoft 9.1 Demo - Continued



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[Favorites](#) [Main Menu](#) > [Commitment Control](#) > [Review Budget Activities](#) > [Budgets Overview](#)

## Inquiry Results

Business Unit: US005  
Ledger Group: CC\_ORG Organization - Control Budgets  
Type of Calendar: Detail Budget Period  
Amounts in Base Currency: USD  
Revenue Associated: ☐

[Return to Criteria](#)

Max Rows:

100

[Display Options](#)

[Search](#)

### Ledger Totals (1 Rows)

#### Net Transfers:

Budget:	1,000,000.00	0.00
Expense:	250.15	
Encumbrance:	2,200.00	
Pre-Encumbrance:	37,459.20	
Budget Balance:	960,090.65	
Associate Revenue:	0.00	
Available Budget:	960,090.65	

### Budget Overview Results

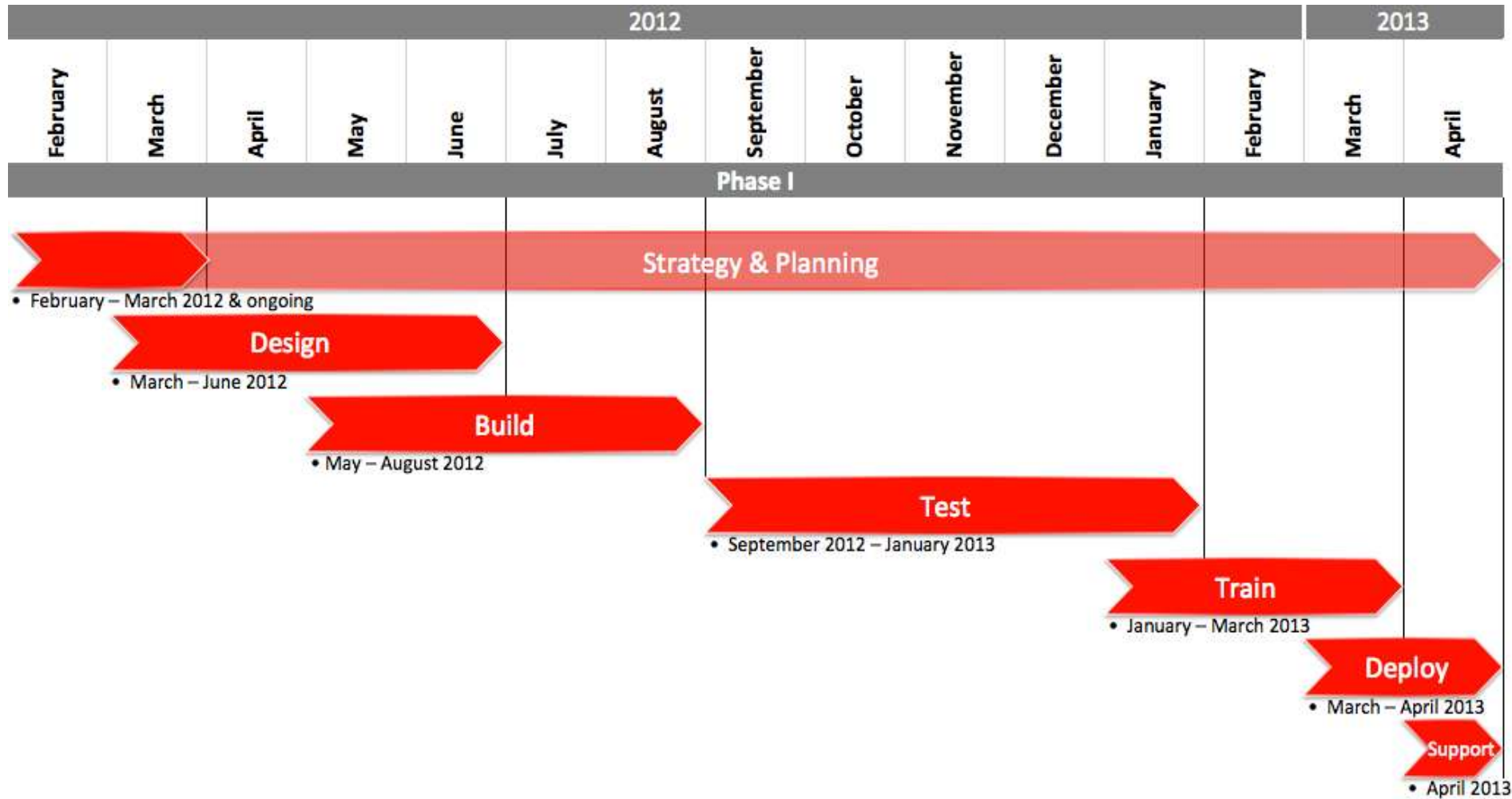
[Personalize](#) | [Find](#) | [View All](#) First **1 of 1**

		Ledger Group	Account	Dept	Budget Period	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget*	Percent Available
1		CC_ORG	682000	14000	2012	<a href="#">1,000,000.000</a>	<a href="#">250.150</a>	<a href="#">2,200.000</a>	<a href="#">37,459.200</a>	960,090.650	96

[Return to Criteria](#)

\*Notes

# Next Steps



# Questions

