



Sherri Koch  
*Administrative Judge*

**DISTRICT COURT OF MARYLAND**  
District Number 6

191 E. Jefferson Street  
Rockville, Maryland 20850  
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IN THE SIXTH DISTRICT COURT OF MARYLAND FOR MONTGOMERY COUNTY

ADMINISTRATIVE ORDER – COURT OPERATIONS DISTRICT SIX

WHEREAS Pursuant to the Court of Appeals March 28, 2022, Administrative Order Lifting the COVID - 19 Health Emergency as to the Maryland Judiciary; and

WHEREAS, The Center for Disease Control and Prevention (the “CDC”) has recently updated its protocols to make the wearing of masks voluntary, and the State of Maryland and Montgomery County having lifted their health measures; and

Pursuant to the authority found in Maryland Courts and Judicial Proceedings Code Ann., Section 1-607, and to ensure the administration, operation, and maintenance of District Six, it is this 19<sup>th</sup> day of December 2022,

ORDERED, that the wearing of face masks is voluntary for judges, Judiciary personnel, and any other persons entering the courthouses, and it is further

ORDERED, that any courthouse employee who feels ill, or exhibits commonly known symptoms of COVID-19, including but not limited to cough, shortness of breath, chills, headache, sore throat, loss of taste or smell or related symptoms, shall report the fact to a supervisor, immediately depart the building and seek medical attention where appropriate, and it is further

ORDERED, that any person who does not comply with this Order shall be subject to removal from the courthouse and disciplinary action as appropriate, and it is further

ORDERED, both Rockville and Silver Spring Courthouses will maintain virtual drop boxes for filings. Filings/payments may be made in the lobby boxes (emptied hourly) 8:30 am - 4:30 pm. (No screening is required.) And it is further,

ORDERED, that other than for protective order and peace order cases, the Court will not accept anything via email, and it is further,

ORDERED, that the Administrative Order – dated 1 March 2022 is rescinded, and it is further

ORDERED, that to the extent that this Order conflicts with any prior District 6 Administrative Order, this order shall prevail.

Sherri D. Koch  
Administrative Judge  
District 6  
Montgomery County, Maryland