

IN THE CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY, MARYLAND

**ADMINISTRATIVE ORDER REGARDING COURT OPERATIONS IN THE  
CIRCUIT COURT FOR PRINCE GEORGE'S COUNTY DUE TO THE  
OUTBREAK OF THE NOVEL CORONAVIRUS, COVID-19**

**WHEREAS**, the World Health Organization has declared the Novel Coronavirus, more particularly identified as COVID-19, a pandemic; and

**WHEREAS**, the Governor of the State of Maryland has declared a state of emergency in response to the spread of the Novel Coronavirus known as COVID-19; and

**WHEREAS**, Prince George's County now has its first case of community-acquired Coronavirus (COVID-19) and the Prince George's County Health Department has elevated its recommendations to be consistent with those of the Centers for Disease Control and Prevention (CDC); and

**WHEREAS**, the Health Department is recommending social distancing within Prince George's County, including public buildings, recreational facilities and the courthouses located in the County; and

**WHEREAS**, currently the Prince George's County Health Department encourages limiting access to these facilities to employees only until April 6, 2020; and

**WHEREAS**, the Centers for Disease Control and Prevention and other public health authorities have advised taking precautions to reduce the possibility of exposure to the virus and slow the spread of the disease; and

**NOW, THEREFORE**, it is on this 12th day of March 2020, by the Circuit Court for Prince George's County, Maryland,

**ORDERED**, that at this time, the Circuit Court for Prince George's County will be closed to the public until April 6, 2020, and it is further

**ORDERED**, all employees that have offices in the Courthouse shall report to work as usual, and it is further

**ORDERED**, that the 24-hour drop box for pleadings will be available at the Commissioner's entrance of the Courthouse to accept and date stamp pleadings, and it is further

**ORDERED**, that court staff will be available to accept phone calls and e-mails from the public during this time period, and it is further

**ORDERED**, that Bond hearings will be heard daily.

**SO ORDERED.**

SHEILA R. TILLERSON ADAMS  
Chief and Administrative Judge

Copies sent to:

Chief Judge Mary Ellen Barbera  
Judge Michele D. Hotten  
Judge Lisa Hall Johnson  
Stephanye R. Maxwell, Esquire, CPM, Court Administrator  
Erica M. Payne-Santiago, Deputy Court Administrator  
Mahasin El Amin, Clerk of the Circuit Court  
Michele Satterfield, Director, Calendar Management  
Resident Judges  
Senior Recalled Judges

By: Bridget M. Gazelle, Executive Administrative Assistant  
Chambers of the Honorable Sheila R. Tillerson Adams

O2020-0009