

Maryland Business Licenses Online

Customer Print of Issued Licenses

eLicense New Feature

Customers using [Maryland Business Licenses Online](#) will now be able to print out their issued Business License directly from the website.

When the online customer selects the **Awaiting Payment** option, on Maryland Business Licenses Online, to pay for their business license they will see the below screen.

PAY ONLINE

Start Online Payment

After clicking "Start Online Payment", you will be redirected to NIC GovPay to complete your payment authorization securely.

Payment Types Accepted:
Credit/Debit Card
eCheck

Delivery Option (when the paid license is issued by the clerk)

- Mail the license to me via the postal service (USPS)
- Print the license online by myself (VALID LICENSE MUST BE PRINTED IN COLOR)

* The service fee for the online payment is assessed by NIC Maryland, a third party working under a contract administered by the Maryland Administrative Office of the Courts (AOC).

[Back to Payment Options](#)

They will have the option to request to have their license mailed to them ****CLERK MAILS****, or they may print it themselves. ****CUSTOMER PRINTS**** Note warning about printing in color.

If they select **Start Online Payment** without making a choice, they will receive the below error message. They cannot proceed to payment without choosing one of the options listed.

Warning

You MUST select a delivery option to proceed online payment!

OK

Maryland Business Licenses Online

Customer Print of Issued Licenses

The customer will also see their selected delivery options online.

If they hover over the envelope icon it will state "Mail License to me". ****CLERK MAILS****

My Licenses

This page allows you to view all the licenses that you told us belong to you.

Do you have any licenses to add to your list?



Please [click here](#).

Are there any licenses in the list that do not belong to you?

To remove your association with a license please click the Remove link next to the license you wish to remove.

Click **Awaiting Payment** link to pay for your license.

[Find a License](#)

| My Licenses - chun3 | | | | | | |
|---------------------|-------------------|----------------|------------------------|--------------|----------------|---|
| License No. | Trade Name | Location | Jurisdiction | License Year | License Status | Delivery Option |
| 08131382 | TEST STORE 33118 | 33118 TEST ST | Charles County | 2023 | Pending | |
| 08131383 | TEST STORE 33128 | 33128 TEST ST | Charles County | 2023 | Pending | |
| 08131384 | TEST STORE 33138 | 33138 TEST ST | Charles County | 2023 | Pending | |
| 08131386 | TEST STORE 4111 | 4111 TEST ST | Charles County | 2023 | Pending | |
| 13142959 | TEST STORE 503113 | 503113 TEST ST | Howard County | 2023 | Issued |  |
| 16164543 | TEST STORE 7051 | 7051 TEST ST | Prince George's County | 2023 | Issued |  |
| 02911132 | TEST STORE 7151 | 7151 TEST ST | Anne Arundel County | 2022 | Void | |
| 03923307 | TEST STORE 8051 | 8051 TEST ST | Baltimore County | 2022 | Void | |

Mail License to Me

If they hover over the computer monitor icon it will state "Print License Myself". ****CUSTOMER PRINTS****

My Licenses

This page allows you to view all the licenses that you told us belong to you.

Do you have any licenses to add to your list?



Please [click here](#).

Are there any licenses in the list that do not belong to you?

To remove your association with a license please click the Remove link next to the license you wish to remove.

Click **Awaiting Payment** link to pay for your license.

[Find a License](#)

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| License No. | Trade Name | Location | Jurisdiction | License Year | License Status | Delivery Option |
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Print License Myself

The customer will still have the print option available to them after the license is issued even if they chose to have it mailed to them.




Note: This option is only available for licenses that were paid for online. They will not see a print icon for any licenses paid for in person or by mail.

C:\Users\raymond.tekin\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\5P7C R5XW\eLicense - Print Business License PDF Online.pdf.docx

Revised 02/15/2024

Maryland Business Licenses Online


Customer Print of Issued Licenses

| License Year | License Status | Delivery Option | |
|--------------|----------------|-------------------------------------|---|
| 2020 | Issued | <input type="checkbox"/> | |
| 2021 | Issued | <input checked="" type="checkbox"/> |  |
| 2022 | Issued | <input checked="" type="checkbox"/> |  |
| 2023 | Issued | <input checked="" type="checkbox"/> |  |

Print License

The business license printed by the customer will have a watermark which also includes the print count of how many times the license has been printed. There is also an additional warning about printing in color.

90 County



State of Maryland
License

13142957
13142957

23

TEST CHUN 328113 LLC
TEST STORE 328113
328113 TEST ST
SUITE 101
TEST CITY MD 21234

TEST CHUN 328113 LLC
TEST STORE 328113
328113 TEST ST
SUITE 101
TEST CITY MD 21234

| CDK | UNIT | TYPICAL LICENSE | NO OF LIC | COST |
|-----|------|-----------------|-----------|-------|
| 87 | 799 | RESTAURANT | 1 | 10.00 |

DATE OF ISSUE
MO DAY YR
03/28/2023

MONTHS PAID
12

| | |
|--------------|-------|
| ISSUING FEES | 2.00 |
| TOTAL | 12.00 |
| AMOUNT PAID | 12.00 |

THIS LICENSE MUST BE PUBLICLY DISPLAYED
AND EXPIRES ON **APRIL 30, 2024**

ISSUED BY
WAYNE A. ROBEY, CLERK OF CIRCUIT COURT
9250 JUDICIAL WAY, SUITE 1900
ELLICOTT CITY, MARYLAND 21043 (410)313-5850
HSR

A valid Business License shall be printed in color.

The customer will receive an automated email notifying them that the Issued License is ready. However, the email language will be dependent upon which delivery option the customer selected when paying for their business license.

Maryland Business Licenses Online

Customer Print of Issued Licenses

"License Issued – Mail by Postal Service Notification" Email Message.

PLEASE DO NOT RESPOND TO THIS MESSAGE. IT IS SENT FROM AN UNMONITORED ADDRESS.
IF YOU HAVE ANY QUESTIONS ABOUT YOUR LICENSE, PLEASE CONTACT THE CLERK OF THE
CIRCUIT COURT FOR YOUR JURISDICTION.

Your Prince George's County, Maryland 2023 On-Line business application control # 16164543

07/05/2023 12:28:12

Location Name & Address:

TEST CHUN 7051

TEST STORE 7051

7051 TEST ST

SUITE 101

TEST CITY, MD 20705

License type & specific amount

Number of Vending Machines 2

| Code | Unit | Type of License | Cost |
|------|------|-----------------|------|
|------|------|-----------------|------|

| | | | |
|----|-----|------------|-------|
| 87 | 799 | RESTAURANT | 10.00 |
|----|-----|------------|-------|

| | | | |
|--|--|-------------|------|
| | | Issuing Fee | 2.00 |
|--|--|-------------|------|

| | | | |
|----|-----|-----------------|------|
| 90 | 002 | VENDING MACHINE | 5.00 |
|----|-----|-----------------|------|

| | | | |
|--|--|-------------|------|
| | | Issuing Fee | 2.00 |
|--|--|-------------|------|

| | | | |
|--|--|---------------|------|
| | | Total Penalty | 0.00 |
|--|--|---------------|------|

LICENSE COST \$19.00

Your license has been ISSUED and will be MAILED TO YOU VIA THE POSTAL SERVICE (USPS).

If you have any questions please contact the Clerk of the Circuit Court for Prince George's
County - License Department (301)952-3331

It is your responsibility to contact any other licensing agencies which may require you to have
additional licenses.

Maryland Business Licenses Online

Customer Print of Issued Licenses

"License Issued – Ready to Print Notification" Email Message.

PLEASE DO NOT RESPOND TO THIS MESSAGE. IT IS SENT FROM AN UNMONITORED ADDRESS.
IF YOU HAVE ANY QUESTIONS ABOUT YOUR LICENSE, PLEASE CONTACT THE CLERK OF THE
CIRCUIT COURT FOR YOUR JURISDICTION.

Your Prince George's County, Maryland 2023 On-Line business application control # 16164543

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| | | | |
|----|-----|-----------------|------|
| 90 | 002 | VENDING MACHINE | 5.00 |
| | | Issuing Fee | 2.00 |
| | | Total Penalty | 0.00 |

LICENSE COST \$19.00

Your license has been ISSUED and you can now use Maryland Business Licenses Online website
(<https://www.mdcourts.gov/license>) to PRINT YOUR BUSINESS LICENSE.