

Maryland Circuit Court Clerk's Office Use Only

Marriage License Number \_\_\_\_\_ Local Number \_\_\_\_\_

STATE OF MARYLAND
NON-RESIDENT MARRIAGE LICENSE APPLICATION - AFFIDAVIT

Please print legibly or type - See attached instructions

Maryland county where marriage ceremony is to take place: \_\_\_\_\_ Date of Ceremony, if known: \_\_\_\_\_
County OR Baltimore City

I/We hereby make application for a marriage license in accordance with Maryland law, and make the following statements UNDER OATH, to wit:

PARTY 1: Give full legal name

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Sr/Jr/etc \_\_\_\_\_

Age: \_\_\_\_\_

Residence: (Number and Street) \_\_\_\_\_ State/Country of Birth \_\_\_\_\_

(City,State,Zip) \_\_\_\_\_ \*Social Security Number \_\_\_\_\_

Marital Status (check one):

- Single
Widowed - Date(s) and State/Country of death of spouse(s):
Divorced - Date(s) and State/Country where divorce(s) granted:

NOTE: For every previous marriage, the date and the state or foreign country in which the marriage ended, and whether the marriage ended by death of spouse or divorce, is required. Attach additional sheet if needed.

If Party 1 is under 18, name of person giving the minor consent to wed: \_\_\_\_\_
Check one: Parent Legal Guardian (attach completed consent form)

PARTY 2: Give full legal name

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Sr/Jr/etc \_\_\_\_\_

Age: \_\_\_\_\_

Residence: (Number and Street) \_\_\_\_\_ State/Country of Birth \_\_\_\_\_

(City,State,Zip) \_\_\_\_\_ \*Social Security Number \_\_\_\_\_

Marital Status (check one):

- Single
Widowed - Date(s) and State/Country of death of spouse(s):
Divorced - Date(s) and State/Country where divorce(s) granted:

NOTE: For every previous marriage, the date and the state or foreign country in which the marriage ended, and whether the marriage ended by death of spouse or divorce, is required. Attach additional sheet if needed.

Is Party 2 related to Party 1 by either blood or marriage? Yes No If yes, what is the relationship?
(e.g.: second cousins; aunt/nephew; step-sister/step-brother; etc.)

If Party 2 is under 18, name of person giving the minor consent to wed: \_\_\_\_\_
Check one: Parent Legal Guardian (attach completed consent form)

License delivery instructions:

Check one: Parties will pick up the license at the issuing Circuit Court Clerk's office.
Mail the license to (name and mailing address): \_\_\_\_\_

I/WE SWEAR OR AFFIRM, UNDER PENALTY OF PERJURY, THAT THE INFORMATION GIVEN ABOVE IS TRUE AND CORRECT TO THE BEST OF OUR INFORMATION AND BELIEF. (May be signed by one or both parties.)

Signature of Party 1
Phone \_\_\_\_\_

Signature of Party 2
Phone \_\_\_\_\_

Only one party's signature is required, though both may sign if present.

To be completed by an official, comparable to a Maryland Clerk of Circuit Court, from the county, state, province or country where the applicant resides.
SWORN TO AND SUBSCRIBED before me this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_ o'clock \_\_.m.
Printed Name \_\_\_\_\_ Title: \_\_\_\_\_
Name of Court or Office: \_\_\_\_\_
Address of Court or Office: \_\_\_\_\_
Signature and Seal of Comparable Official (Seal) See attached instructions for more information

## INSTRUCTIONS

### Maryland Non-Resident Marriage License Application – Affidavit

**Note:** This process is not available to applicants for a Cecil County, Maryland, marriage license. The Cecil County Clerk of Court will, however, sign the form for Cecil County residents wishing to apply for a marriage license in another Maryland county.

A Maryland marriage license can be used - a marriage ceremony can take place - ONLY in the county where the marriage license is issued. The license must be obtained and presented to the official who will be performing the marriage ceremony before the ceremony may take place. It is the responsibility of the parties to know the Maryland county in which the ceremony site is located, and to obtain the marriage license from the Clerk of Circuit Court for that county or, if in Baltimore City, the Clerk of Circuit Court for Baltimore City. Please note that Baltimore City and Baltimore County are two separate and distinct political subdivisions, and a license issued by the Clerk of Circuit Court for one political subdivision cannot be used in the other political subdivision.

**Who can apply for a Maryland marriage license using a Non-Resident Marriage License Application Affidavit (NRMLA Affidavit)?** An applicant can use a NRMLA Affidavit if neither party to be married is a resident of the county/Baltimore City where the marriage ceremony will take place. If either party is a resident of the county/Baltimore City where the marriage ceremony will take place, the NRMLA Affidavit cannot be used - one of the parties will need to apply for the marriage license in person at the Clerk's Office in that county/Baltimore City.

#### How to apply using the NRMLA Affidavit?

1. Find out in which Maryland county/Baltimore City the marriage ceremony will take place. The license must be obtained from the Clerk of Circuit Court for that county/Baltimore City.
2. Contact the office of the Clerk of Circuit Court for the county/Baltimore City where the ceremony will take place to find out what the fee is, in that county, for a marriage license. Also, get the mailing address for that Clerk's office. Fees vary from county to county, and the parties will mail the completed NRMLA Affidavit, with the appropriate fee, to that office. Contact information for Clerks of Circuit Courts can be found [here](http://www.mdcourts.gov/circuit/index.html) (<http://www.mdcourts.gov/circuit/index.html>).
3. A Party(s) takes the NRMLA Affidavit form (3 pages) to the office of a public official in the county, state, province or country where the party resides whose duties are comparable to that of a Maryland Clerk of Circuit Court. The clerk of any court, a Prothonotary, a Recorder of Deeds, or an official whose duty it is to issue marriage licenses, are examples of "comparable officials." **A notary public is NOT a "comparable official."**
4. Ask the "comparable official" if they will execute the form. This process is allowed by Maryland law, but Maryland law does not govern officials of other states or nations. Therefore, an official outside of Maryland is not required to, and may choose not to, provide this service. In that event, application will have to be made in person at the office of the Clerk of Circuit Court for the Maryland county in which the marriage ceremony will take place.
5. If the "comparable official" will provide the service, complete all information requested (all information is required by Maryland law, including social security number), but **do not sign the form until the "comparable official" asks. It must be signed in the presence of the "comparable official."**
6. The "comparable official" will ask the applicant(s) to sign the form, and will then complete the block at the bottom of the form, sign the form, and apply the Seal of their office. The "comparable official" will then return the signed form to the applicant(s) for mailing, along with the appropriate fee, to the Maryland Clerk of Circuit Court for the county/Baltimore City where the marriage ceremony will take place.
7. If a party to be married is under the age of 18, and a parent or guardian is providing consent, have the attached "Consent of Parent or Guardian" form completed and signed by the parent/guardian, and witnessed by a Notary Public.
8. Once the NRMLA Affidavit form is fully executed, mail it, along with any Consent of Parent or Guardian forms, and a certified check or money order (personal checks are not accepted) in the appropriate amount (see item 2 above) for the marriage license fee, payable to **Clerk of Circuit Court**, to the Clerk of Circuit Court **for the Maryland county/Baltimore City in which the marriage ceremony will take place**. Marriage licenses in Maryland do not take effect until 2 days after the date an application is received in the office of the Clerk of Circuit Court, but are good for 6 months from that date. It is recommended that the applicant(s) mail the NRMLA affidavit at least three weeks before the wedding date, to allow time for delivery by the US Post Office, and for resolution of any problems the Clerk may have with the application. Be sure to include a phone number for at least one of the parties, so the clerk can contact the parties if there are any problems with the application, or if additional information is required.
9. Once the NRMLA Affidavit is processed, the marriage license will be mailed or held for pick up according to the applicant's instructions on the form.

**NOTE:** In some Maryland counties, if either party is under 18 years of age, the license will not be mailed, and must be picked up at the clerk's office. Additional documentation (e.g.: birth certificate; guardianship order) may be required to show proof that the consenting person is in fact a parent or guardian of the minor party. Contact the Clerk's office in advance to find out what additional documentation, if any, will be required.

Maryland marriage laws can be found in the Annotated Code of Maryland, Family Law Article, Title 2.

**MARRIAGE OF MINORS IN MARYLAND  
INSTRUCTIONS FOR THE PARENT/GUARDIAN**

Under Maryland Law (Annotated Code of Maryland, Family Law Article, §2-301), in addition to the marriage license application, individuals under 18 years of age must provide additional documentation to be married, as follows:

**An individual 16 or 17 years of age:** Must have **EITHER:**

Written consent of a parent or guardian, in which the parent/guardian swears that the individual is at least 16 years of age; **OR**  
A certificate signed by a licensed physician or a certified nurse practitioner, on the physician's/nurse practitioner's letterhead, stating the following:

*I hereby certify that I have examined \_\_\_\_\_ (name of the woman to be married)  
and have found that she is pregnant or has given birth to a child.*

**An individual 15 years of age** must have **BOTH:**

Written consent of a parent or guardian, in which the parent guardian swears that the individual is at least 15 years of age, **AND**  
A certificate signed by a licensed physician or certified nurse practitioner, on the physician's/nurse practitioner's letterhead, stating the following:

*I hereby certify that I have examined \_\_\_\_\_ (name of the woman to be married)  
and have found that she is pregnant or has given birth to a child.*

**An individual under 15 years of age may not marry in Maryland.**

**To use the "Consent of Parent or Guardian to Issue a Marriage License" below, follow these steps:**

1. Take the form below to any Notary Public in any State or County;
2. Complete the Consent portion of the form in the presence of the Notary Public;
3. Notary Public will complete the Acknowledgement portion of the form;
4. Deliver the completed form to your son/daughter/ward, for mailing with the Nonresident Application for Marriage License to the appropriate Maryland Clerk of Circuit Court.

(Note: Although not required, both parents may give consent by completing separate consent forms.)

**CONSENT OF PARENT OR GUARDIAN TO ISSUE A MARRIAGE LICENSE**

(Please type or print legibly)

In support of the application having been made for issuance of a Maryland Marriage License

to \_\_\_\_\_ (name of minor), a minor under the age of 18 years,

I, \_\_\_\_\_ (name of parent/guardian giving consent), hereby certify that I am

the  parent  guardian of \_\_\_\_\_ (name of minor), who is aged \_\_\_\_\_ (age of minor)

years, having been born on \_\_\_\_\_, \_\_\_\_\_ (birth date of minor), and I further hereby give my consent for the said

\_\_\_\_\_ (name of minor), my  son  daughter  ward, to be married to

\_\_\_\_\_ (name of person to whom minor is to be married), and hereby direct the Maryland Clerk of Circuit Court to whom the marriage license application is delivered, to issue the license for such marriage.

\_\_\_\_\_  
(Seal)

Signature of Parent or Guardian

\_\_\_\_\_  
Date

**ACKNOWLEDGEMENT**

State of \_\_\_\_\_, County of \_\_\_\_\_

I hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the subscriber, a

\_\_\_\_\_ of the State of \_\_\_\_\_, in and for the County of

\_\_\_\_\_, personally appeared \_\_\_\_\_, and

acknowledged the foregoing certificate to be his/her act and deed.

Witness my hand and seal \_\_\_\_\_

My Commission expires \_\_\_\_\_