

Law Clerk Position

2026-2027 Term Law Clerk

Closing Date: October 1, 2025

Office: Montgomery County Circuit Court, Rockville, MD – Judge David Lease

Position Type: Full time paid position, At-Will; to begin August 2026; Family Law Rotation

Salary: \$63,119 Non-Bar Member

\$70,120 Bar Member

FLSA Status: Exempt

Financial Disclosure: No

Benefits: The Maryland Judiciary offers a generous benefits package including medical, dental, vision, life insurance, flexible spending accounts, paid time off, paid holidays, supplemental retirement plans, and employee assistance programs.

Essential Functions: The Law Clerk provides legal support to the Judge. The law clerk drafts correspondence, memoranda and orders, review files and analyzes issues raised in the motions and pleadings; Responds to research questions on a case-by-case basis and provides up to date information to the judge; Delivers and triages the chamber's work prior to sending to the Judge; Attends court proceedings; Communicates with litigants or Counsel as circumstances require; Prepares the courtroom and tends to juries; Performs other duties as assigned.

Education: Has obtained a Juris Doctor degree from an ABA-accredited law school or will have obtained a Juris Doctor degree by May 2026.

Preferred: Legal writing and research experience, customer service experience.

Skills/Abilities: Knowledge of laws, rules, court procedures and the progression of Court matters. Knowledge of general office work, such as filing and recording information. Knowledge of Microsoft Word and other computer software. Excellent organizational and time management skills. Ability to perform legal research quickly. Ability to read and understand law-related materials. Ability to compose orders and memoranda. Ability to apply policies, procedures, rules, regulations, and laws as required. Ability to perform all essential functions of this position.

To apply, please submit cover letter, resume, transcript, writing sample, and reference letters to Jennifer.littlejohn@mdcourts.gov.

The Maryland Judiciary is an equal opportunity employer committed to fostering a workplace culture of diversity, equity, inclusion, and belonging. We do not discriminate on the basis of race, color, religion, age, sex, pregnancy, marital status, national origin, military or veteran status, physical or mental disability, familial status, genetic information, gender identity or expression, sexual orientation, or any other characteristic protected by State or federal law. Applicants who need ADA Accommodation during the application and/or interview process should send their [request](#) via email to ADA@mdcourts.gov or call 410-260-1732. The Maryland Judiciary is a drug-free workplace. Applicants must be United States citizens or eligible to work in the United States.

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Please find the Maryland Judiciary's equal employment opportunity policy here: [Policy Prohibiting Discrimination, Harassment, and Retaliation](#).