

eBar: Resetting a Password Quick Reference Card

Overview



After creating your **eBar** account, you will receive a unique Login ID. For your security, the account will lock for 30 minutes following five failed login attempts. You may try again once the lockout ends; however, if you are still unable to log in successfully, you must reset your password to regain access.

This quick reference card will provide step-by-step instructions on how to reset your password.

Resetting your password

Initiating the password reset

1. Open a **Google Chrome** or **Microsoft Edge** browser window.
2. Navigate to <https://jportal.mdcourts.gov/ebarapp>. The **Sign in** page displays.
3. Click in the **Login ID** field.
4. Enter the email address that was used during **eBar** registration.
5. Click the **blue Next** button.
6. Click the **Reset Password** link to display the **Reset Password** window.



After clicking the **Reset Password** link, a new window will display so that you can ensure the system has recorded your email address correctly.

7. Verify your email address is entered correctly.
8. Click the **Submit** button. A confirmation message will display.



An email message will be sent to the email address on file and will contain a reset link that will expire within five minutes.

Sign in

Please enter Your Login ID.
(Login ID would be Email ID used during EBAR registration)

[New Registration](#) [Forgot Login ID](#) [Change Login ID](#)

Next

Remember me

Kaylafoster0628@yahoo.com

Password

Reset Password

Next

Reset Password

Username or email

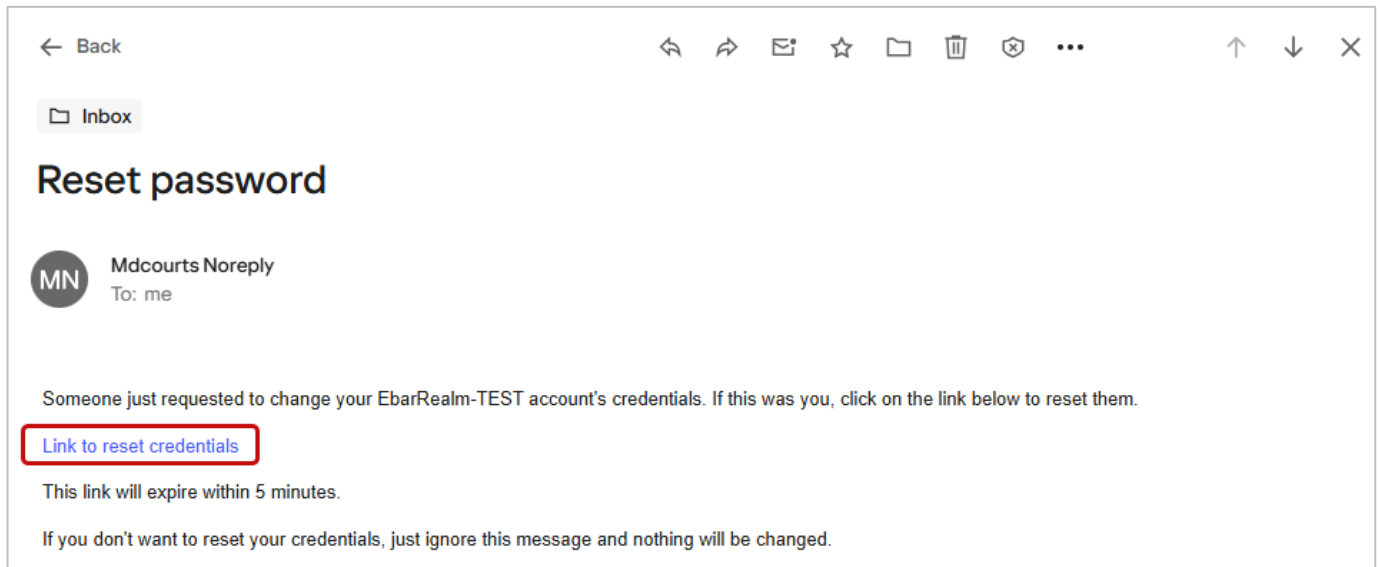
[Back to Login](#)

Submit

An email will be sent to the Login ID provided. Click on the link in the email to create a new password.

Verifying your credentials

1. Navigate to your email inbox and locate the **Reset password** message.
2. Click the link in the email to display an **Email verification** window.

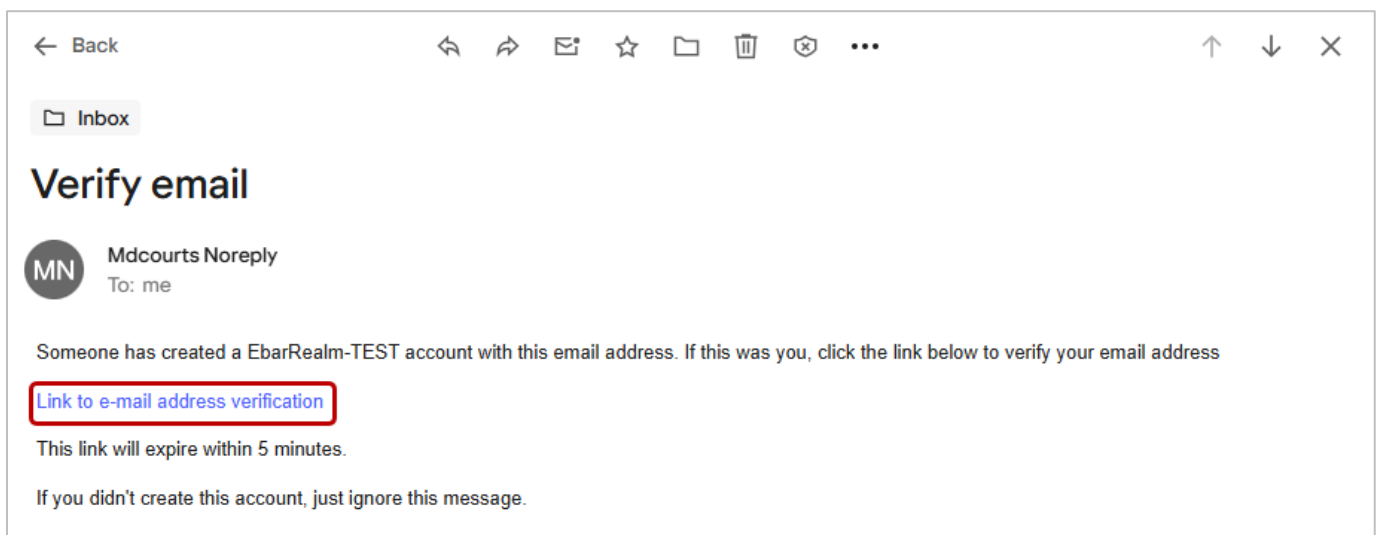


A message will display in the window directing you back to your inbox.

Email verification

⚠ Your registration is not complete. An email has been sent to you with further instructions. If you do not receive your email within a few minutes, please check your Spam/Junk folders.

3. Navigate to your inbox and locate the **Verify email** message.
4. Click the link in the email to display the **Update Password** window.



Resetting your password

1. Click in the **New Password** field and enter a desired password.



The password must meet the following requirements:

- Between 16 and 24 characters
- At least 1 Upper case letter
- At least 1 Lower case letter
- At least 1 Number
- At least 1 Special Character

2. Click in the **Confirm Password** field and enter the same password again.



The **eBar** password will expire every six months.

3. Click the **Submit** button. A confirmation message will display informing you that your account has been updated.

Update Password

Create new password.

New Password

Confirm Password

Submit

Your account has been updated.

Your account has been updated.

Verifying the password reset successfully

1. Navigate to <https://jportal.mdcourts.gov/ebarapp>. The **Sign In** page displays.
2. Click in the **Login ID** field and enter the email address that was used during **eBar** registration.
3. Click the **blue Next** button.
4. Click in the **Password** field and enter the newly created password.
5. Click the **blue Next** button to gain access to **eBar**.

Sign in

Please enter Your Login ID.
(Login ID would be Email ID used during EBAR registration)

New Registration Forgot Login ID Change Login ID

Next

Remember me

Need Help? Contact SBLE@



<https://mdcourts.gov/ble>



sble@mdcourts.gov