



CIRCUIT COURT  DISTRICT COURT OF MARYLAND FOR \_\_\_\_\_

City/County

Located at \_\_\_\_\_ Court Address Case No. \_\_\_\_\_

STATE OF MARYLAND or

Plaintiff/Complainant \_\_\_\_\_ VS. Defendant/Respondent \_\_\_\_\_

**REQUEST TO SHIELD ADDRESS / TELEPHONE NUMBER / E-MAIL ADDRESS  
IN A CRIMINAL CASE RECORD  
(Md. Rule 16-934-16-941(i))**

Victim/Victim's representative/Witness (Please print.)

Victim/Victim's representative/Witness (Please print.)

\*Address

\*Address

\*City, State, Zip

\*City, State, Zip

\*Telephone Number

\*Telephone Number

\*E-mail Address

\*E-mail Address

I am the  victim  victim's representative  witness  State's Attorney in the case above.

I am requesting the shielding of the:

address

telephone number

e-mail address above

The reason this information should not be disclosed is: \_\_\_\_\_

**CERTIFICATE OF SERVICE**

I certify that ~~I served a copy of this request upon the following party or parties by~~ the following party, parties, or attorney(s) were served with a copy of this request as indicated:

➤ ~~Person Served~~ (note if attorney) \_\_\_\_\_ Address of the Person Served \_\_\_\_\_

Service method:  ~~mailing~~ first-class mail on \_\_\_\_\_, ~~postage prepaid~~,  hand delivery on \_\_\_\_\_

\_\_\_\_\_,  service on registered user via MDEC system on the effective date of filing to: \_\_\_\_\_

➤ ~~Person Served~~ (note if attorney) \_\_\_\_\_ Address of the Person Served \_\_\_\_\_

Service method:  ~~mailing~~ first-class mail on \_\_\_\_\_, ~~postage prepaid~~,  hand delivery on \_\_\_\_\_

\_\_\_\_\_,  service on registered user via MDEC system on the effective date of filing to: \_\_\_\_\_

~~Name Address  
City, State, Zip  
Name Address  
City, State, Zip~~

\_\_\_\_\_  
Date Signature of Party Serving/Attorney Attorney Number

~~\*You can redact or remove your address and/or telephone number on the copy served to the other party(ies).~~

**ORDER / APPROVAL**

ORDERED/APPROVAL, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_  
Month Year

