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From: Connect
Sent: Thursday, November 05, 2015 4:39 PM
To: Connect
Subject: CONNECT "Ask The Expert" Webinars
Attachments: Ask the Expert Schedule 20151104a.pdf

Hello Judiciary Employees:

By now you should have received the message from your CONNECTors with information about the [CONNECTed Online Training Library](#) that contains all of the individual training modules about each specific HR process in CONNECT.

Now we are announcing another exciting opportunity for employees to further understand and be comfortable with how to use CONNECT. Through November and December, CONNECT is conducting a series of live "Ask The Expert" webinars hosted by HR Subject Matter Experts (SMEs). Each individual webinar will focus on one of the following seven topics: Recruitment, Human Resources, Time Reporting, Leave Management, Education, Profile, and Performance Management. The attached PDF file has the schedule of each topic. These are intended for every Judiciary employee.

During a session, you can post your questions through the online webinar as well as listen to the SME panelist discussions. These webinars are an excellent opportunity to ask your questions, or listen to what others are asking, and learn from their questions as well.

Registration is required, and it only takes three simple steps:

1. Visit <http://mdcourts.gov/connect/connected/webinars.html> to see the table with the schedule of webinars.
2. In the right column next to the topic you would like to attend, click the "**Register Now**" link. This will launch a new web page for you to complete.
3. Enter your First Name, Last Name and Email Address; then click "Register" at the bottom.

You will then receive a confirmation email. To help you remember your registration, the webinar system will send you a reminder email 1 day before, and again 2 hours before the session begins.

How to Participate In A Webinar

Instructions on how to post questions and request to speak are available on the [CONNECT webinar page](#), or click [HERE](#) to download.

Participation in an 'Ask the Expert' webinar requires a computer with an internet connection and a phone line or speaker/headset to listen to the panelist.

CONNECTors: This is a great opportunity to gather several people together in a conference room and facilitate the webinar at your location.

Please contact us at connect@mdcourts.gov if you have any questions about the webinars.

Thanks,
The CONNECT Team