



Administrative Office of the Courts

Operations Division

Questions/Responses No. 1 to the Request for Proposals (RFP) K19-0096-260

MD Judiciary Website Accessibility Study

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Regarding 2.3.2, what foreign language requirements are currently in place?
Response: We have manually translated some pages in 5 languages (Spanish, French, Russian, Chinese, Korean).
2. Question: Is content being translated in Drupal or via some 3rd -party widget, like Google Translate?
Response: No.
3. Can you elaborate on 2.3.5, specifically:
 - a. Question: Are these reports the same as the automated auditing tests?
Response: No.
 - b. Question: Would these reports be triggered by an administrator (or other user) on the Drupal site?
Response: Yes, if implementation with Drupal is possible.
 - c. Question: Would the user be able to customize what items are evaluated in the report?
Response: Yes.

4. Can you elaborate on 2.3.6, specifically:
 - a. Question: The ability to manage users is granted to users with the appropriate permissions in Drupal by default. Does this mean that the solution provided would be available to specific users in the Drupal environment based on their role and permissions? For example, a content author with permissions to use the tool would be able to generate an accessibility report.
Response: Yes, if implementation with Drupal is possible.

5. Can you elaborate on 2.3.7, specifically:
 - a. Question: What version of Drupal is this tool being built for?
Response: Drupal 8.6
 - b. Question: We assume you are looking for a custom module, is that accurate?
Response: Yes, if the solution is able to integrate with Drupal.

6. Can you elaborate on 2.3.8, specifically:
 - a. Question: What kind of accessibility compliance are you looking for here? WCAG?
Response: WCAG and Section 508.
 - b. Question: Does this mean you need the tool to scan PDF files and return results from the scan?
Response: Yes.
 - c. Question: Is this part of the automated workflow or does this happen at some other point?
Response: This can happen independently or as part of the automated workflow depending on the solution proposed.

7. Can you elaborate on 2.3.9, specifically:
 - a. Question: Is there a preferred 3rd -party tool you would like to see used?
Response: No.
 - b. Question: What kind of report are you looking for the tool to create based on the audit? For example, the tool would produce a MD Judiciary branded PDF with customized layout and data presentation. Or would this just be a spreadsheet of sorts?
Response: This can be either a branded or generic solution.
 - c. Question: What would the tool be scanning and when? When content is created? When content is updated? When a PDF is uploaded?
Response: Auditing would include both content and PDF files after they are created and updated.

8. Question: What is the catalyst driving this project now?
Response: To ensure state and federal requirements and the need for a centralized solution for the web team.
9. Question: What is the budget range allocated for this project?
Response: The AOC does not share budgetary information.
10. Question: Who are the decision-makers for this review and ongoing the project?
Response: The evaluation committee consists of a select panel of Judiciary employees familiar with the project. After award, the project will be overseen by the Project Managers stated in the RFP.
11. Question: Are there internal teams or partners that we will need to work with on this project?
Response: The Contractor will work with the AOC's website team.
12. Question: Where is the core client team located? Will we be required to work on site?
Response: The AOC's website team is located in Annapolis, MD. The Contractor will not be required to work on site.

Issued by: Whitney Williams
Procurement Officer
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