



ADMINISTRATIVE OFFICE OF THE COURTS

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

Questions/Responses No. 3 to the Small Procurement Request for Proposals (SPRFP) SP75007499 Judicial College Leadership Conference Workshop Facilitators

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by the procurement officer and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

- 1) **Question:** Clarification is needed on how much time is allotted for the day in terms of hours and sessions?

Response:

May 1st – May 2nd day one or two

Six hours, one session on Generational Difference

Six hours, one session on Interpersonal Skills

May 16th – May 17th day one or two

Six hours, one session on Generational Difference

Six hours, one session on Interpersonal Skills

- 2) **Question:** Are these set dates and will it be in this building.

Response: Yes, the date have been set and the Annual Leadership Conference will be located at the JECC.

3) **Question:** Will you except conducting 5 years of working experience in a governmental facilities?

Response: Yes, if all other requirement meet qualification.

4) **Question:** Will we be able to meet prior to the conference to discuss training in advance?

Response: Yes, you will be able to meet to understand training procedure.

Issued by: April Molley
Procurement Officer
November 8, 2017