



# ADMINISTRATIVE OFFICE OF THE COURTS

GOVERNMENT RELATIONS  
INFORMATION TECHNOLOGY  
INTERNAL AFFAIRS  
JUDICIAL COLLEGE OF MARYLAND  
**OPERATIONS**  
PROGRAMS

## Addendum No. 1

Baltimore City File Room Floors  
Project# 5706  
December 14, 2016

This Addendum is being issued to amend and clarify certain information contained in the above named small procurement RFP. All information contained herein is binding on all Offerors who respond to this small procurement RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. language deleted).

### 1. Scope of Work

- The job must be completed in three phases over three weekends (Saturday & Sunday)
- Time allowed on Phase one and two, one weekend for phase one and one weekend for phase two consisting of Saturday and Sunday, hours each day 7:00AM – 6:00PM
- The Third phase is to be completed on a Sunday (only) 7:00AM – 6:00PM
- No moving of furniture / office equipment required
- The Court staff will cover all filing cabinets prior to start of work
- 2-coats of a High Quality Traffic Water Base finish (1 seal coat and 1 top coat)
- Project to begin the end of January 2017 (exact time to be determined)
- There may be a delay between finish of phase 2 and the beginning of phase 3

### 8. Proposal Closing Date

All proposal must be received via email to the Procurement Office at the email address listed in Section Number 6, **no later than 2:00 PM (local time) on December 30, 2016** January 11, 2017 in order to be considered.

Date Issued: December 30, 2016

Issued by: Lisa Lee, Procurement Officer