



**ADMINISTRATIVE
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

**Questions/Responses No. 2 to the
Request for Proposals (RFP) K16-0117-25C
Performance Measures Dashboard**

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

15. Question: Is there a database schema available for reference?
Response: This is a new contract so there is not a specific Maryland Judiciary database schema available for reference. However, please refer to question/response #1 for public examples from other states.

16. Question: Will the data be available to both internal users and external users?
Response: Yes, the dashboard would be available to both internal and external users. It can be accessed from the Maryland Judiciary's website.

17. Question: Are there any data security or privacy concerns, in particular if there are external users?
Response: No, all the information for this dashboard is public information that is already publicized via reports. The only security concerns would be to protect the data from being manipulated or altered by users.

18. Question: What type of components will be going on the dashboard?

Response: Examples of components would be tables, charts, graphs, maps and etc. The data would be aggregated by jurisdiction.

19. Question: Can the external server be cloud based?

Response: Yes, that is acceptable.

20. Question: What frequency of updates do you require (daily, hourly, weekly)?

Response: The updates would be monthly.

21. Question: Is there any need for non-web based reporting? Daily email summaries of activities, etc.

Response: Not for this performance measures dashboard.

22. Question: Is there a need for phone support and if so what hours/days do you require?

Response: No

23. Question: What are the total number of users?

Response: The dashboard would be publicly available on the Judiciaries website. Approximately 5-10 users should be able to physically manipulate and update the data, however.

24. Question: Is there an existing system this is replacing?

Response: No

25. Question: Will this system need to collect any information from the users? - commentary about records, etc.

Response: No, this dashboard is just a visual representative of performance measures.

Issued by: Whitney Williams
Procurement Officer
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