



ADMINISTRATIVE OFFICE OF THE COURTS

GOVERNMENT RELATIONS
INFORMATION TECHNOLOGY
INTERNAL AFFAIRS
JUDICIAL COLLEGE OF MARYLAND
OPERATIONS
PROGRAMS

Amendment #2

Request for Proposals

K16-0099-29

Enterprise Records Management Strategic Planning

This Amendment is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~)

1. ADD RFP SECTION 2.3.3 SOW FOR IMPLIMENTATION – OPTION

The AOC may choose to solicit implementation services based on the Contractor's assessment and strategic plan. At the AOC's sole discretion, the Contractor may be responsible for providing a written statement of work for the future request for proposals.

2. REVISE RFP ATTACHMENT E

See below

ATTACHMENT E – PRICE PROPOSAL FORM

PRICE PROPOSAL FOR RFP #K16-0099-29

ENTERPRISE RECORDS MANAGEMENT STRATEGIC PLANNING

Deliverable	Total Proposed Price
Current Environment Definition –to be invoiced upon completion <u>AOC acceptance</u>	\$
Records Management Vision – to be invoiced upon completion <u>AOC acceptance</u>	\$
Gap Assessment –to be invoiced upon completion <u>AOC acceptance</u>	\$
Enterprise Strategic Plan – upon the Judiciary's <u>AOC's</u> acceptance of final report	\$
<u>Implementation SOW – OPTION*</u>	\$
Total Evaluated Price	\$

Authorized Individual Name/Date

Company Name

Title

Company Tax ID #

(This form is to be filled out by Offeror)

*The AOC has the right to exercise this option. Providing pricing for this option is REQUIRED.

~~**The contractor may, at the sole discretion of the Judiciary, be asked to perform similar tasks for related projects or systems as identified during the Current Environment Definition. Pricing for similar tasks will be equivalent to its similar deliverable**~~

Issued by: Khrystine Bunche
Procurement Officer
May 17, 2016