



**ADMINISTRATIVE  
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS  
INFORMATION TECHNOLOGY  
INTERNAL AFFAIRS  
JUDICIAL COLLEGE OF MARYLAND  
**OPERATIONS**  
PROGRAMS

**Questions/Responses No. 1 to the  
JANITORIAL SERVICES FOR THE DISTRICT COURT  
WASHINGTON COUNTY DETENTION CENTER  
Project K16-0081-93B**

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

Question 1: What is the required job frequency (days, hours?)

**Response:** Monday – Friday. 8:00 AM to 5:00 PM

Question 2: Type of consumables needed for the restrooms (Single rolls, JRT, Roll towel, Multifold, Seat covers, type of soap; etc.?)

**Response:** Regular, standard size two-ply toilet paper for two-roll holder; paper towel holder uses tri-fold towels; liquid hand soap dispenser where you pour liquid into refill ; no seat covers.

Question 3: Do we have to include in the proposal, the personal information from the cleaner?

**Response:** Personal information for each employee must be submitted once vendor is selected.

Question 4: Prices for Strip & Wax / Shampooing of Carpet shall be sent separately?

**Response:** Costs for carpet cleaning/shampooing and stripping & waxing of floors to be a separate line item in proposal. (see Attachment D-Price Proposal Form on page 41)

Issued by: Karen Hoang  
Procurement Officer  
05/03/2016