



# ADMINISTRATIVE OFFICE OF THE COURTS

MARYLAND JUDICIAL CENTER  
580 TAYLOR AVENUE  
ANNAPOLIS, MARYLAND 21401

**Pamela Harris**  
State Court Administrator  
410-260-1295

**Questions/Responses No. 5 to the  
Request for Proposal (RFP) K16-0012-29  
Five IT Support Resources  
August 12, 2015**

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors who received the RFP. The statements and interpretations contained in the following responses to questions are not binding to the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

23. Question: Do all positions require a Bachelor's degree? Is an Associate's degree acceptable? Can years of experience substitute for not having a Bachelor's degree? If so, what is the formula? (Example: For every year of college education missing, 2 years of work experience is required).

**Response: No, we prefer a degree but one is not required.**

24. Question: Are candidates required to be US Citizens? Are candidates with Greencards acceptable? Are candidates with H1B Visas acceptable? If a candidate has an H1B Visa, are we able to work with the 3rd party company that's sponsoring their Visa or must the candidate be a direct employee of ours?

**Response: All candidates must be legally able to work in the United States.**

25. Question: If a resume for a position meets most but not all listed requirements, will it be automatically excluded from consideration, or will it still be evaluated as compared to other resumes for the same position from other offerors?

**Response: All resumes must meet the minimum requirements to be considered.**

Issued by: Khrystine Bunche/Yashica Forrester

Procurement Officer