



**ADMINISTRATIVE OFFICE OF THE COURTS
PROCUREMENT AND CONTRACT ADMINISTRATION
2003 C COMMERCE PARK DRIVE
ANNAPOLIS, MARYLAND 21401**

**Addendum No. 1 to the Request for Proposal (RFP)
Harford County Circuit Court – New Ceiling Project**

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This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following changes/additions are listed below; new language has been underlined and language deleted has been marked with a ~~strikeout~~ (ex. ~~language deleted~~).

Revise Section 1.2 – Statement of Work as follows:

1. 1.2.11 All work shall be performed on nights and or weekends. Weeknights from 4:30 P.M. – 9:30 P.M. and Saturday from 7:00 A.M. – 6:00 P.M., Sundays are a possibility.
2. Revise Section 1.7 Form of Response – Attachment A - Price Proposal Form as follows: See page 2.

ATTACHMENT A – PRICE PROPOSAL FORM

1. The proposal the Contractor submits shall contain the following:
 - A. Description of the proposed ceiling tile and grid system _____
 - B. Proposed performance schedule _____
 - C. Proposed number of personnel _____
 - D. Proposed number of hours to complete project _____
 - E. Proposed number of days to complete project _____

2. Fully loaded, all inclusive fixed price for Harford County Circuit Court project: \$ _____

*Fully loaded fixed price that includes all direct and indirect costs and profit for the Contractor to perform. Indirect costs shall include all costs that would normally be considered general and administrative costs and/or travel costs, or which in any way are allocated by the Contractor against direct labor hours as a means of calculating profit or recouping costs which cannot be directly attributable to the Contract.

Submitted by Authorized Signature:
Date:
Print Name and Title:
Company Name:
Company Address:
Telephone:
Federal Tax Identification #: