

THE JUDICIAL COUNCIL'S COURT TECHNOLOGY COMMITTEE

PURPOSE

The Court Operations and Technology Committee will ensure the technology operations of the Judiciary are efficient and effective. It will provide advice and guidance regarding the implementation of technology and its effect on judicial operations/functions.

SCOPE OF ACTIVITY

The Committee will solicit advice from the technology experts within the Judiciary regarding all major information technology projects. It will direct the evaluation of major information technology projects. The Committee will make recommendations regarding technology and assist in setting priorities. The Committee will report on its initiatives and other activities, at least annually, to the Judicial Council.

COMMITTEE MEMBERSHIP

Hon. Gary G. Everngam, Chair

NAME	TERM
Hon. Alison Asti, Circuit Court, Anne Arundel County	January 1, 2016 – December 31, 2017
Matthew Barrett, Esq., Court Administrator, Cecil County	January 1, 2016 – December 31, 2017
Hon. Keith A. Baynes, Circuit Court, Cecil County	January 1, 2015 – December 31, 2016
Hon. David E. Carey, District Court, Harford County	January 1, 2015 – December 31, 2016
Tamera Chester, Administrative Clerk, District Court, Anne Arundel County	January 1, 2015 – December 31, 2016
Hon. Yolanda L. Curtin, Circuit Court, Harford County	January 1, 2015 – December 31, 2016
Rose Day, Executive Director of Operation, District Court	January 1, 2016 – December 31, 2017
Hon. Daniel A. Freidman, Court of special Appeals	January 1, 2015 – December 31, 2016
Hon. Fred Hecker, Circuit Court, Carroll County	January 1, 2016 – December 31, 2017
Hon. Laura S. Kiessling, Circuit Court, Anne Arundel County	January 1, 2016 – December 31, 2017
Hon. Scott MacGlashan, Clerk of Court, Queen Anne's County	January 1, 2015 – December 31, 2016
Hon. Thurman H. Rhodes, District Court, Prince George's Co.	January 1, 2015 – December 31, 2016
Hon. Margaret M. Schweitzer, District Court, Montgomery Co.	January 1, 2016 – December 31, 2017
Hon. Mark F. Scurti, District Court, Baltimore City	January 1, 2016 – December 31, 2017
Hon. Donald B. Sealing II, Clerk of Court, Carroll County	January 1, 2015 – December 31, 2016
Hon. Norman R. Stone III, District Court, Baltimore County	January 1, 2015 – December 31, 2016
Hon. John P. Morrissey, Chief Judge, District Court	<i>ex officio</i>
Pamela Q. Harris, State Court Administrator	<i>ex officio</i>
Faye Matthews, Deputy State Court Administrator	<i>ex officio</i>
Jamila Williams, IT Auditor, Administrative Office of the Courts	<i>ex officio</i>

Mark Bittner, *Staff*

SUBCOMMITTEES

NAME: MAJOR PROJECT EXECUTIVE STEERING SUBCOMMITTEE

NATURE AND PURPOSE

The Major Project Executive Steering Subcommittee will convene as necessary to address policy-related matters that are outside the purview of the Project Director or project team, and span beyond day-to-day operations. Also, making determinations of the advisability of new technology projects and the establishment of priorities for the implementation of technology projects at the request of the Director of Judicial Information Systems.

MEMBERSHIP

Hon. John P Morrissey, Chair

NAME	TERM
Hon. Gary G. Everngam	ex officio
Pamela Q. Harris	ex officio
Faye Matthews	ex officio
Mark Bittner	ex officio

ANTICIPATED WORK PRODUCT

Policy-related decision-making and aid in establishing priorities for competing technology projects by providing more timely direction to Judiciary Information Systems regarding the advisability of undertaking new technology projects.

EXPECTED DURATION

Indefinite.

NAME: CASESEARCH/DATA REQUEST SUBCOMMITTEE

NATURE AND PURPOSE

This subcommittee would initially consider all issues relating to CaseSearch and data requests. Any issues that cannot be resolved based on established precedent would be referred to the full committee with a recommendation and reasons therefore. If the full committee is not able to resolve the issue based on established precedent, the matter would, in like manner, be referred to the Chair of the Judicial Council for further instruction. The referral would include the committee's findings and recommendations.

MEMBERSHIP

Hon. Margaret M. Schweitzer, Chair

NAME	TERM
Hon. Alison Asti	January 1, 2016 – December 31, 2017
Hon. Daniel A. Friedman	January 1, 2015 – December 31, 2016
Hon. Scott MacGlashan	January 1, 2015 – December 31, 2016

Hon. Margaret Schweitzer
Hon. Donald B. Sealing II
Hon. Norman R. Stone III

January 1, 2016 – December 31, 2017
January 1, 2015 – December 31, 2016
January 1, 2015 – December 31, 2016

Lisa Karen, *Staff*

ANTICIPATED WORK PRODUCT

The work product is anticipated to be the resolution of the majority of case search issues and data requests. Additionally, the Subcommittee will recommend to the full committee guidelines for addressing inquiries.

EXPECTED DURATION

Indefinite.

NAME: POLICY FOR USE OF TECHNOLOGY BY COUNSEL AND PARTIES SUBCOMMITTEE

NATURE AND PURPOSE

This subcommittee would make findings and recommendations concerning the use of technology in judicial facilities. As can be seen from the difficulties that were experienced with developing a cell phone policy, it is important that such policy making should be centralized to the maximum extent possible. This function should be the responsibility of a subcommittee because the evolution of technology is an ongoing process. Undoubtedly, new technologies will be developed and new policies will be needed.

MEMBERSHIP

Hon. David E. Carey, Chair

NAME	TERM
Hon. Yolanda L. Curtin	January 1, 2015 – December 31, 2016
Hon. Thurman H. Rhodes	January 1, 2015 – December 31, 2016

Renee Abbott, *Staff*

ANTICIPATED WORK PRODUCT

This subcommittee would be primarily responsible for drafting proposed policies governing the use of technology by counsel and parties in the courthouse environment for consideration by the whole committee and the Judicial Council. This would include courtrooms, public areas, and court offices.

EXPECTED DURATION

Indefinite.

NAME: PROJECT EVALUATION SUBCOMMITTEE

NATURE AND PURPOSE

This subcommittee would be responsible for overseeing post implementation evaluations of major IT projects.

MEMBERSHIP

NAME	TERM
Hon. Thurman H. Rhodes	January 1, 2016 – December 31, 2017
Jamie Walter	No Term Identified

ANTICIPATED WORK PRODUCT

The evaluations conducted under this subcommittee's guidance will allow the full committee to report to the Judicial Council regarding the whether or not the project met its purpose and an assessment of the impact the project on the effectiveness and efficiency of the court operations or business processes affected.

EXPECTED DURATION

Indefinite.

NAME: JOINT COMMUNICATION AND ACCESS SUBCOMMITTEE

NATURE AND PURPOSE:

The Joint Communication and Access Subcommittee is a joint subcommittee of the Technology, Operations, and Access committees. It is responsible for developing programs to promote communications within the Judiciary, with attorneys and parties, as well as the public, while considering the impact on court operations, court technology, and enhancing access to the Judiciary's information.

MEMBERSHIP

Hon. Thurman H. Rhodes, Chair

NAME	TERM
Hon. Alison Asti	January 1, 2016 – December 31, 2017
Hon. Sharon Hancock	
Magistrate Zakia Mahasa	
Hon. Larnzell Martin, Jr.	
Hon. Michael Reed	
Hon. Thurman Rhodes	January 1, 2015 – December 31, 2016
Hon. Mark Scurti	January 1, 2016 – December 31, 2017
Hon. Norman R. Stone III	January 1, 2015 – December 31, 2016
Hon. E. Greg Wells	

Paul Williamson, *Staff*
Jamie Walter, *Staff*

ANTICIPATED WORK PRODUCT

DURATION

Indefinite.

WORKGROUPS

NAME: RECORDS RETENTION WORKGROUP

NATURE AND PURPOSE

This workgroup will review the record retention schedules and recommend necessary modifications. This workgroup also will work with the Maryland State Archives to develop guidelines for properly preparing records for transfer and storage.

MEMBERSHIP

Hon. James Eyler, Chair

NAME	TERM
Hon. Scott MacGlashan	January 1, 2015 – December 31, 2016
Lisa Ritter	No Term Identified
Hon. Norman R. Stone III	January 1, 2015 – December 31, 2016

Mylita Jacob, *Staff*

ANTICIPATED WORK PRODUCT

The development of new retention schedules that take into consideration the capabilities of electronic record, the capacity of the equipment, the need for accessing records and the alternatives, and any statutes or regulations related to permanent storage with the Maryland State Archives.

EXPECTED DURATION

1 year

NAME: VIDEO CONFERENCING WORKGROUP

NATURE AND PURPOSE

Rev. 7/19/16

To consider the use of video conferencing beyond that approved by the Administrative Order of December 18, 2013. This would include the investigation of areas where the technology might be used to enhance the efficiency and effectiveness of court operations. Ascertain, the regulatory and technical impact of expanded video conferencing. Make recommendations to the State Court Administrator and, where necessary, the Judicial Council, regarding expanded uses of video conferencing and development of a single video conferencing network for use by the entire Judiciary.

MEMBERSHIP

Hon. Fred Hecker, Chair

NAME

Matthew Barrett, Esq
Hon. Keith A. Baynes
Hon. Scott MacGlashan

Richard Rau, *Staff*
Paul Williamson, *Staff*

ANTICIPATED WORK PRODUCT

The workgroup explore new uses for video conferencing by the court. This would include the use of video conferencing for testimony, depositions, meetings and hearings or trials. The workgroup will also determine the need for court rules and policies for the implementation of video conferencing for purposes involving the Judiciary.

DURATION

Not to exceed 18 months.