Transaction Type	Who ?	Action(s)	When can they perform this action ?
ePro Requisition	DPCGA Buyer	Add/Delete Attachment Add/Inactivate Comments	Anytime (N/A when closed or canceled)
	Field Requester	Add/Delete Attachment Add/Inactivate Comments	Can perform these actions only when e-Pro Requisition is in non-approved status (i.e., 'Pending'). Otherwise, add/delete attachments and add/update/inactivate comments not allowed when in 'Approved' status.
Procurement Requisition	DPCGA Buyer	Add/Delete Attachment Add/Inactivate Comments	Anytime (N/A when closed or canceled)
	Field Requester	Add/Delete Attachment Add/Inactivate Comments	Cannot perform these actions.
Express POs and Procurement POs	DPCGA Buyer	Add/Delete Attachment Add/Inactivate Comments	Anytime (N/A when closed or canceled)
	Field Buyer	Add/Delete Attachment Add/Inactivate Comments	Can perform these actions only when Express PO is in non-approved status (i.e., 'Pending'). Otherwise, add/delete attachments and add/update/inactivate comments not allowed when in 'Approved' status.
Receipts	DPCGA Buyer	Add/Delete Attachment Add/Inactivate Comments	Anytime (N/A when canceled)

	Field Receiver	Delete Attachment	Can add/delete attachment and add/inactivate comments prior to saving the Receipt (save action sets it to 'Fully Received'). When 'Fully Received', field receiver may not delete attachments. However, s/he may add attachments, as well as add/update/inactivate comments.
Vouchers	**AP Field Analyst**	Delete Attachment	Cannot delete attachments when the voucher has a status of 'DBF in Process'. However, s/he has the ability to add attachments, as well as add/update/inactivate comments.
	AP Senior Analyst AP Supervisor (DBF/DCHQ)	Delete Attachment	Cannot delete attachments when the voucher has a status of 'Posted'. However, s/he has the ability to add attachments, as well as add/update/inactivate comments.
	AP Manager	Delete Attachment	Can delete attachments at any point in time. Also, can add attachments, as well as add/update/inactivate comments at any point in time.
AP Delete Control Group	**AP Manager**	Delete Vouchers in Group	Only AP Managers have access to perform the 'Delete Vouchers in Group' function.
		Delete Control Group Record	Only AP Managers have access to perform the 'Delete Control Group Record' function.
Procurement Contracts	**DPCGA Buyer/Manager**	Add/Delete Attachment Add/Update/Inactivate Comment	Only DPCGA Buyers and Managers have the ability to Add/Delete Attachment and Add/Update/Inactivate Comment. Project Managers and Field managers have read only access to attachments and comments.