



# Administrative Office of the Courts

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## Operations Division

### Questions/Responses No. 1 to the Request for Proposals (RFP) K21-0024-25J MJUD Translation Services

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: Do you have samples of documents which needed to be translated?

Response: Please refer to the Judiciary Forms page at:

<https://www.courts.state.md.us/courtforms?forms%5B0%5D=languages%3A59>

Potential bidders can filter by the language and see interlineated forms.

2. Question: Can you share any previous historic need for "non-Core languages" including which languages are most common and what work volume of work was  
Response: Non-Core languages were Amharic and Haitian-Creole. We had brief court-specific announcements translated into those languages at the court's request. I don't have the wordcount, but it was very low.

Issued by: Robin Smith  
Procurement Officer  
August 28, 2020