



**Addendum No. 1**  
**Essex Commissioners Office Bullet Resistant Glass Barriers**  
**K22-0070-73**

**04/21/2022**

The purpose of this addendum is to amend and clarify certain portions of the above-referenced solicitation with all prospective bidders/offerors.

**Clarifications:**

- C1.** Delete: Attachment E-Bid/Price Proposal Form  
Replace with: Attachment E-Bid/Price Proposal Form Revision 1 (included with this addendum)
- C2.** Add: Section III.C.6.: Exterior door and frame with single full glass panel. Door will be dark bronze. Door will need a cylinder to accept Best core. Supply and install a new door closer.

**Questions:**

- Q1.** Can the ballistic panels be installed on the lobby side of the room?  
**A1.** No.
- Q2.** If installed on the inside wall of the room, will the District Court be responsible for the electrical aspects such as ensuring the wires are long enough to reach beyond the width of the fiberglass or turning off the power to the outlets during installation, etc.?  
**A2.** No, the District Court will not be responsible. The Contractor must be able to bump out the switches, receptacles, microphones, etc. or hire an electrician. There should be more than enough wire to bump out 1/2".
- Q3.** Which existing door mechanisms can (must) be reused with the new ballistic door (sensor/hardware)?  
**A3.** Reuse the existing panic bar and audible alarm.
- Q4.** Please confirm whether the one exterior door that was identified during the site visit as additional work to be added to this solicitation  
**A4.** Yes. See C2 of this Addendum.
- Q5.** Please confirm if we should include access control work as part of this solicitation? If yes, please provide the access control vendor's name and contact information.  
**A5.** No, but you may need to supply a new strike lock to fit the new frame.
- Q6.** Should a specific vendor be contacted to remove and reinstall the microphones inside of the commissioner's office window?  
**A6.** District Court will contact our vendor.
- Q7.** Should the bullet-resistant fiberglass panels cover the whole wall from corner to corner and be 7' tall to align with the top of the door frame?  
**A7.** Yes.
- Q8.** Can the fiberglass panels be exposed and not covered by drywall?  
**A8.** Yes.

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda

by completing and forwarding Attachment H (included in bid/proposal package) with the bid/proposal response; failure to acknowledge addenda may result in the bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 260-3591 or email me at [valerie.l.mitchell@mdcourts.gov](mailto:valerie.l.mitchell@mdcourts.gov)

Valerie L. Mitchell  
Procurement Officer





**Attachment E-Revision 1  
Bid/Price Proposal Form**

**Solicitation number:** \_\_\_\_\_

**Project title:** \_\_\_\_\_

<b>Line</b>	<b>Description</b>	<b>Total</b>
1	Removal, disposal, supply, and install transaction window	\$
2	Removal, disposal, supply, and install ballistic door	\$
3	Removal, disposal, supply, and install exterior window	\$
4	Removal, disposal, supply, and install ballistic panels	\$
5	Removal, disposal, supply, and install exterior door	\$
6	<b>Total cost (Lines 1-6)</b>	\$

**Bidder/Offeror Name:** \_\_\_\_\_

**Bidder/Offeror Address:** \_\_\_\_\_

**Federal Tax Identification No.:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**MBE:**  No  Yes, Certification No.: \_\_\_\_\_

**VSBE:**  No  Yes, Certification No.: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Authorized Representative** **Date**

\_\_\_\_\_  
**Print name of Authorized Representative**

\_\_\_\_\_  
**Title of Authorized Representative**