WBS	e-Recording for Land Records - Pilot System in Baltimore County	Start	Finish	Resource Names
1	**Administration**	**Tue 07/01/14**	**12/01/2014**	
1.1	Request For Proposal (RFP) submitted to AOC Contracts and Procurement	Wed 07/23/14	Wed 07/23/14	JIS
1.2	MLTA Fall Convention to discuss the upcoming project	Mon 09/01/14	Mon 09/15/14	BH, MLTA
1.3	Contract to Simplifile for approval	Fri 10/17/14	Fri 10/17/14	Contract & Procurement
1.4	Contract signed with Simplifile	Mon 10/20/14	Mon 10/20/14	Simplifile
1.5	Court of Appeals approved the Pilot	Fri 10/24/14	Fri 10/24/14	AOC
1.6	Customer Announcement & Press Release	Tue 10/28/14	Tue 10/28/14	CIO, JIS
2	**Planning & Functional Requirements**	**Mon 10/20/14**	**11/30/2014**	
2.1	Core Work Team selected	Tue 10/28/14	Tue 10/28/14	JIS,Finance,Recording & Simplifile
2.2	First system review and requirements webinar	Wed 10/29/14	Wed 10/29/14	JIS,Finance,Recording & Simplifile
2.3	Walk Through/Document	Wed 10/29/14	Tue 11/17/15	JIS,Finance,Recording & Simplifile
2.4	Document functional requirements-Finance	Wed 10/29/14	Wed 10/29/14	Simplifile
2.5	Document functional requirements-Recording	Wed 10/29/14	Wed 10/29/14	Simplifile
2.6	Second system review	Thu 11/06/14	Thu 11/06/14	Simplifile
2.7	First draft requirements completed	Wed 11/12/14	Wed 11/12/14	Simplifile
2.8	Review security policies and procedures	Wed 11/12/14	Wed 11/12/14	Simplifile, JIS
2.9	Core Work Team meeting and system review	Mon 11/17/14	Mon 11/17/14	JIS,Finance,Recording,Simplifile & SDAT
2.1	Select document types for Pilot	Tue 11/17/15	Tue 11/17/15	JIS,Finance,Recording,Simplifile & SDAT
3	**Present to the Stakeholders**	**Tue 11/18/14**	**11/30/2014**	
3.1	Clerk's of Court - introduction and feedback	Tue 11/18/14	Tue 11/18/14	JIS,Finance,Recording & Simplifile
3.2	the Bar association - Commercial Property Section - introduction and feedback	Wed 11/19/14	Wed 11/19/14	JIS,Finance,Recording & Simplifile
3.3	the Bar - Real property Section & MD Land Title members - intro and feedback	Thu 11/20/14	Thu 11/20/14	JIS,Finance,Recording & Simplifile
3.4	Summarize and Document Feedback from 3 title industry meetings	Fri 11/21/14	11/30/2014	JIS,Finance,Recording,Simplifile & SDAT
	Next Steps --> Begin Design & Development			