



Administrative Office of the Courts

Operations Division

Questions/Responses No. 2 to the

Request for Proposals

Project K21-0049-40

Turnkey Digital Court Recording System for the District Court of Maryland

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

Question 1: Can you please advise if these hardware devices are used in conjunction with the current CourtSmart recording software? If so, what functionality does it serve in respects to the software?

Response: [The hardware devices are not used in conjunction with the recording software.](#)



Question 2: Does the District Court of Maryland want the responding vendor to provide the microphones, mixers, LED indicator and clocks, or simply have us state what hardware is preferred for the Court to then procure themselves?

Response: Vendors are to design a turnkey system that will meet the requirements in Section 2 of the RFP.

Question 3: Is local (user controlled) mic muting required for all microphones in the court rooms?

- a. Which users' microphones will require local muting ability?
- b. Are the commissioner's rooms' microphones to be operated in the same manner?

Response: No.

- a. Only the Judge's microphone will require local muting ability. The Clerk in the courtroom has to ability to start, stop and mute the recordings.
- b. Yes

Question 4: Are both Courtroom and Commissioners' rooms systems to be identically provisioned?

Response: This will be dictated by vendor's proposed design.

Question 5: Are available telephone conference lines VoIP or PSTN?

Response: It depends on the building the commissioners are in, we have PSTN, VOIP and PBX

Question 6: What specific equipment is to be removed from each room?

Response: This will be dictated by vendor's proposed design.

Question 7: How will successful Offeror know which equipment is to be removed?

Response: This will be dictated by vendor's proposed design.

Issued by Karen Hoang
Procurement Officer
May 6, 2021