



# Administrative Office of the Courts

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## Operations Division

### Questions/Responses No. 1 to the Request for Proposals (RFP) K18-0070-84F District Court Elkton Video Surveillance System

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by the procurement officer and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

**1) Question:** I cannot find where the Q & A section is for this project. I would like to know what the available working hours are for the project? When can we start/finish etc.

**Response:** All work must be done after business hours and weekends.

**2) Question:** Will the indoor video surveillance work be performed at night?

**Response:** Yes

**3) Question:** Will the court allow the successful security contractor access to the court's network for transporting signals to the Control Stations for viewing and control?

**Response:** No

**4) Question:** Paragraph 2.3.3 of your solicitation states that all stations should have the ability to control PTZ cameras. Please define Station?

**Response:** All locations where there will be monitors will require a PTZ controller.

**5) Question:** Please confirm that 3.0 Megapixels is the minimum resolution required? The 720 lines in sections 1.1, equates to 1.0 Megapixel resolution.

**Response:** The minimum resolution excepted will be 3.0 Megapixels.

6) **Question:** Is IR required for all outdoor cameras?

**Response: Yes**

7) **Question:** Will it be allowed for the existing garage and exterior cameras to be taken down prior to the new system cutover, so that existing conduits and cable pathways may be re-used?

**Response: Yes**

8) **Question:** Will a new rack or cabinet be required to house the NVR, switch, etc?

**Response: No**

9) **Question:** Will a UPS be required?

**Response: Yes**

10) **Question:** Will a low voltage cabling permit be required?

**Response: No**

11) **Question:** What are the network requirements/expectations for the project? Will the ports/switches be provided?

**Response: This is a turn-key NVR video surveillance security system project. Provide your best proposal; No ports/switches will not be provided**

12) **Question:** Are we to include the viewing/work stations in our proposal?

**Response: Yes**

13) **Question:** Please clarify 'non-proprietary NVR'. Seeing as most modern NVRs are automatically non-proprietary, are you asking specifically for an 'off-the-shelf' server?

**Response: We require equipment that any security vendor can provide service for once the initial warranty period is satisfied.**

14) **Question:** Regarding the signage request. How many do you want? What size? Any details that must be included?

**Response: At least five, Minimum 10" x 14", we need to alert the public that there is video recording on premises.**

Date Issued: May 4, 2018

Issued by: April Molley, Procurement Officer