



# Administrative Office of the Courts

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## Operations Division

### Questions & Responses No. 1 to the Small Procurement RFP Project No.: 13193

#### Project Title: Hagerstown DC Security Card Access System

Dear Prospective Offerors,

The following questions for the above referenced small procurement were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the small RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

1. Question: The ideal plan would call for the replacement reader to meet the specified new corporate 1000 criteria as well as reading the current credential to allow for a convenient ease of implementing the new credentials while allowing the existing credentials to operate. Please clarify that there is a requirement for the reader to read both existing and the new specified HID credential requirements.

**Response: The new card reader standalone system will need to be compatible with existing 35-bit State ID access cards and with the 100 spare 35-bit access cards.**

2. Question: Please expand on your mention of Cat6 cabling.

**Response: See Amendment 3.**

3. Question: During the walkthrough it was identified that the intercom system has the ability to unlock the same doors being controlled by the access control system. Please identify how the intercom system is tied into the existing locking hardware.

**Response: Typically, the intercom system is tied into the existing locking hardware at the access controller in the ceiling. Intercoms currently have a door release button.**

4. Question: The specifications call for an access control system that must read the 35-bit HID Corporate 1000 iClass credentials. It is not specified that the replacement system shall meet all of the current systems' capability and functionality. Please specify that the new system is to meet the full capability of the current access control system.

**Response: The new card reader system is required to be compatible with current 35-bit State ID access cards. The replacement system should have the same capabilities/functionality of the old system.**

5. Question: The specification calls for having 50 spare access cards; how many credentials are currently needed beyond the spare quantity?

Response: The number of spare cards has increased to 100 per Amendment #3. The system will be programmed by the Contractor with the existing users. Number of existing users is unknown. During the required training the Contractor will show selected Judiciary personnel how to program the spare access cards for use at a future date.

6. Question: Item 1.2.3 completion date calls for a maximum of 60 days. Due to certain items, this maybe a tight timeline. Will you consider increasing completion timeline to 90 days?

Response: No, maximum of 60 days from receiving the purchase order.

7. Question: Please confirm that the new system can re-use all existing door locks, Request to Exit Units, Door Status Contacts and Lock Power Supplies provided they are compatible with the vendor's new equipment. If the existing locks and wiring are not compatible with the new proposed system will the vendor need to provide all wiring and power supplies to make each door fully functional with the new readers?

Response: See Amendment 4.

8. Question: Is plenum rated cable required for any new cable being installed?

Response: No.

9. Question: Corporate 1000 is a restricted format and will require the End-User to contact HID and authorize the winning contractor. Will DGS handle that or the Judiciary? Also, will the Judiciary provide a letter authorizing the assignment of the 50 new cards to the State of Maryland's HID Corporate 1000 program?

Response: The number of spare cards has increased to 100 per Amendment #3. The authorizing/assignment process shall be completed by the Contractor, and during the training time-period. Also, there shall be Judiciary personnel who will be selected for training in authorizing/assigning cards to personnel.

10. Question: Will door interlock programming capability be required between certain doors in the facility? (i.e. one door cannot be unlocked until another paired door(s) is closed and locked).

Response: Yes.

11. Question: During the walkthrough it was stated that the new system administration computer will be located in the maintenance supervisor's office. Is this also the required location for all door controller modules and power supplies etc.? Can the door controller circuit and power supplies be installed in the Tel/Data Closets or other secured equipment closets on each floor to simplify wiring and maintenance?

Response: The contractor shall utilize the existing cabling for the HID readers as well as utilize the existing locations for the access controller.

12. Question: There are two existing doors that are unlocked via a manual remote pushbutton. These doors have been identified as requiring 3 new card readers since none exist now. Please confirm that these doors will require the manual pushbuttons to also remain functional plus be able to be unlocked via the new card reader system.

Response: None of the doors will require manual push buttons.

13. Question: What Access Control System is currently being used in the building?

Response: Receptor.

14. Question: The Door and Elevator Count was originally (22) however during the walkthrough we determined that the total would be (23) including a reader at Door #113. Can we confirm this or if additional locations are required?

Response: 23 is correct, see amendment 1.

15. Question: The Sally Port Roll-Up Doors (Vehicle) and Lock Up Rooms on floor #1 and #2 typically have interlocks (Man Traps) to prevent opening doors unless other doors are closed. Is this a feature you would like to see verified and included?

Response: If the doors are currently interlocking, they must remain the same way.

16. Question: It was our understanding that the guards have manual button controls over the locks at the Sally Port and Lockups. Is this a feature that would be continued and if so, how many buttons with locations?

Response: Yes, there is only one button for each intercom location leading to the security booth/lockup area.

17. Question: The Elevator has a reader at each call button location (2) total and would require assistance from the Elevator Vendor for full connectivity.

Response: The contractor shall utilize the existing cabling for the HID readers.

18. Question: Does the Judiciary have a Specific Color Cable to be used for the Data CAT6 (when connecting access controller to the workstation)?

Response: Blue. See Amendment 4.

19. Question: Are there any special requirements for opening ceiling tiles within the Construction Space?

Response: OSHA and BICSI requirements see Amendment 4.

20. Question: Does the Judiciary anticipate significant growth of the Access Control System within the building?

Response: Recommended to allow room for growth on the new system.

21. Question: Please confirm that Genetec is the system that is specified for this project.

Response: Genetec is **not** the system specified for this project. The Judiciary requires that the system is compatible with 35-bit current State ID access cards.

22. Question: Do you have the specific reader part # needed?

Response: No.

23. Question: Per HID, Proximity cards can only be ordered in multiples of 100. Can you update the RFP quantity to 100?

Response: Yes, see amendment 3.

24. Question: RFP Section 1.2 requires CAT6 data cabling. Does that apply for ethernet enabled devices only, or also includes low-speed serial communication devices?

Response: The contractor shall use existing cabling, CAT6 cabling is required to connect the access controller to the workstation (computer). See Amendment 3.

25. Question: RFP Section 1.4.4.c - Access Control systems still require additional multiconductor access control cabling for all other door hardware – REX, door contacts, strike, etc. Do you have cable specifications for those cables, or it is at discretion of contractor to select cables?

Response: The contractor shall use existing cabling, CAT6 cabling is required to connect the access controller to the workstation (computer). See Amendment 3.

26. Question: RFP does not specify the Access Control brand but DGS is standardizing on Genetec. Do you require a Genetec Access Control system?

Response: No.

27. Question: RFP does not specify make and model of the access control controller. Do you require Open Architecture(non-proprietary) controllers?

Response: Yes. See Amendment 4.

28. Question: RFP Section 1.3.1 asks to replace 19 existing readers with iClass readers and RFP Section 1.3.2 asks the 3 new readers to be Multiclass. Is that a typo and all readers need to be Multiclass?

Response: Yes, all readers shall be multiclass, see amendment 1.

29. Question: What level of integration is required between the access control system and the intercom system?

Response: The access control system and the intercom system should work together.

30. Question: RFP Section 1.3.2. d does not specify any details about the required training such as how many hours, number of sessions and attendees, is there a need for multiple shifts to trained, etc. Please provide specifics about the training requirements.

Response: See Amendment 4.

31. Question: RFP Section 1.2 requires a stand-alone access control system – does that mean it will only be accessible from the access controller as required in 1.3.3 or there is a need to be accessible from additional courthouse computers/devices. If yes, how many concurrent users will be using the system and on what type computer, tablet, mobile phone?

Response: It should only be accessible from the access controller or workstation onsite.

32. Question: Are there any requirements for emergency lockdown functionality of the system and if yes, please provide specifics such as who, where and how can activate it?

Response: No.

33. Question: Do you require any badge printing on site?

Response: No.

34. Question: Do you require new door hardware including but not limited to contacts, REX and electric locks, or those are to be assumed in full working order and reused?

Response: All existing door hardware is assumed to be in full working order, all new installs may require new door hardware.

35. Question: Are current door strikes 12 or 24V?

Response: 24V.

36. Question: Will the court provide all 110VAC power as needed or that will be the responsibility of the contractor?

Response: If power is required, then the District Court shall supply the power.

37. Question: RFP does not include SLA (Service Level Agreement) requirements for the 2-year maintenance warranty. Can you provide requirements?

Response: Full two-year warranty on all parts, workmanship and service. See Amendment 4.

38. Question: Are there any UPS requirements for the access workstation as well as the access controllers?

Response: No.

Issued By:	Christos Bazekis Procurement Officer April 30, 2021
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